

Request for University Society Travel Fund

Name of University Society: _____ Date: _____

Semester Requesting Funding for: Fall Winter Spring

1. **Please attach a list of student's names and their class standing.**
2. Conference / Activity information (name, location, dates):
3. Describe in detail your involvement in the conference or activity:
4. What are some of the benefits students will see by participating in this activity?

Anticipated Expenses (specify by per person or per group):

Travel: \$ _____

Lodging: \$ _____

Food: \$ _____

Conference Registration: \$ _____

TOTAL (Anticipated Expenses): \$ _____

Funding Sources:

Self/Student Contribution: \$ _____

Department or College: \$ _____

Society: *(75% of total cost per person-\$200 maximum, however total amount awarded is contingent on funds available):* \$ _____

TOTAL (Funding Sources): \$ _____

We certify that the students requesting these funds are active members of our academic society whose participation in this conference is as described above.

Society President: _____ Print Name: _____ Date: _____

Faculty Advisor: _____ Print Name: _____ Date: _____