

How To Setup a Bookshare Account

Windows or Mac - Transcript

Introduction

In this video, I will be showing you how to Setup your Bookshare account. -Let's get started!

Step 1 - Opening Bookshare

1. Open the Bookshare Email

To set up your account with Bookshare:

- Open the email you should have received to activate your account.
- Once you have the email open scroll down and click on the link that says, "Complete the individual membership application online".
- Once you click this link, it will open up the Bookshare website where you can fill out the form to create an account.

Step 2 - Fill out the Account Information

1. Fill Out Section One of the Member Information

- Before you fill out your info, you will need to confirm that you have a print disability.
- A print disability is any Visual, Physical, or Learning disability that limits a person's capability to read print materials like textbooks, or other documents.
- You can learn more about what Bookshare sees as a Print disability by visiting www.bookshare.org.
- When you are ready, click the "Yes" button, and scroll down to the "Member Information" section.

2. Section Two of the Member Information

- In this section, you will fill in information like your name, phone number, and address.
- Go ahead and do that now.
- Near the end of this section you will need to:
 - Use an email that will also be your username.
 - Create a password.
 - Confirm your birthday.
- And finally, The Activation ID field should already have your ID in it.
- If it doesn't have the ID, return to the Bookshare email where we started, then copy and paste the Activation ID into the text field.

3. Fill Out Additional Information

- Now that your Member Information is filled out, you have the option to fill out Additional Information.
- This section is optional.
- Once you have finished this section scroll down to the final section of this form, which is giving your signature.

Step 3 - Agree to Terms and Sign the Document

1. Agree and Sign

- You may click the “Bookshare Individual Membership Agreement” link to view the member agreement.
- Please recognize that you are not allowed to share the books that you download with anyone. The copy is given to you specifically.
- When you are ready, click to acknowledge that you are digitally signing the complete terms and conditions of the agreement.
- Then, type your name in the “Name Field” and click, “Create Account”.

2. Your Account is now created!

- After clicking this you know your account is created, if you’ve reached the “Congratulations!” page.

Conclusion

Thank you for watching this tutorial! You can learn more about Kurzweil by going out to our website at: www.byui.edu/disabilities.