I. Intern Programs

1. Pathways Program (paid)
2. U.S. Department of State Internship Program (unpaid)
   o Apply for jobs on www.usajobs.gov
   o Before applying for the U.S. Department of State familiarize yourself with their 13 dimensions:
     https://careers.state.gov/work/foreign-service/officer/13-dimensions/
     *They look at the overall candidate and see if he/she has the qualities and/or experience from the thirteen dimensions. It would be best if you implement as many dimensions into your resume and interview responses as possible.

1. **Pathways Program**
   https://careers.state.gov/intern/pathways/
   - Resume Should Include
     - Contact Information
     - Completed coursework (unit/credit hours)
     - Academic standing/GPA
     - Work/volunteer experience “including the work schedule and hours worked per week as well as dates or employment; and title, series, and grade, if applicable;”
     - Supervisors name, phone number, email address for each work experience in resume
     - Reference sheet

   - **Transcripts**
     - Unofficial transcripts will suffice for initial application

   - **Proof of College Enrollment**
     - Documentation that the student is enrolled that also states projected graduation date

   - **Eligibility Requirements**
     - U.S. Citizen
     - At least 16-years-old
     - Able to participate in random drug testing
     - Able to receive security clearances
     - Cumulative GPA 2.0

2. **U.S. Department of State Internship Program**
   Click here for a brochure that explains the application process and requirements in detail:
   - **Eligibility Requirements**
     - U.S. Citizen
     - Minimum GPA 3.0
     - Successfully complete background checks
     - Able to receive security clearance
     - Able to participate in random drug testing

**Tip:** When competing your application, make sure you attach all the required documents. One of the main reason’s candidates don’t get looked at is due to an incomplete application!