

Amanda D. O'Dell

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Education

Bachelor of Science in Social Work
Brigham Young University – Idaho

Dec 2019
Rexburg, ID

- GPA: 3.8
- Received full-tuition academic scholarship
- Prepared ethics training with class for local social work professionals to gain CEUs
- Completed Infant Adoption Training Initiative sponsored by Spaulding For Children

Work Experience

Career Preparation Mentor
BYU-Idaho Career Center

Jan 2017 – Present (Seasonal)
Rexburg, ID

- Advised 20-30 students weekly, in a one-on-one setting, on presenting themselves successfully in internship, job, and career-seeking endeavors
- Taught students how to focus on their positive qualities in their résumés, cover letters, and when interviewing

Peer Facilitator
Continuing Education, BYU-Idaho

Apr – Aug 2017
Rexburg, ID

- Promoted to be a paid employee after serving as a volunteer teacher
- Planned and facilitated weekly lessons which discussed personal application of the school's mission
- Accommodated individual students with learning and language disabilities to help them succeed

Child Caregiver
Macpherson Family

Aug – Dec 2016
Leesburg, VA

- Enhanced ability to adapt to different communication needs of both children and adults
- Multi-tasked scheduled naps, meals, play time, and learning for new born and 2-year old

Volunteer Experience

Volunteer
Loudon County Family Services

Sep – Dec 2015
Leesburg, VA

- Upgraded and digitized logs, fliers, invitations, and applications to streamline project for the future
- Aided English and Spanish-speaking clients in finding toys and food to meet their needs

Seminary Teacher
Church Educational System

Sep – Dec 2015
New York, NY

- Built relationships of trust and respect with youth, resulting in an increase of enrollment
- Prepared and presented 45-minute life enhancement lessons daily for inner-city youth

Full-Time Missionary
The Church of Jesus Christ of Latter-day Saints

Jan 2013 – Aug 2015
Tempe, AZ

- Acquired proficiency in written and spoken Spanish within 10 months
- Provided 70 hours per week of service, which included teaching life-improvement lessons to Hispanic families

Intern and Youth Counselor
National Conference for Community and Justice (NCCJ)

Sep 2012 – Dec 2012
Salt Lake City, UT

- Spearheaded the planning of Oppression Awareness Week activities for over 2,000 students
- Facilitated group discussions of over 70 local community leaders, teachers, and students to explore and effectively resolve cultural and personal challenges
- Supervised enrollment campaigns and delegated assignments to 15 other students