
Promotional Use: Drone Authorization Form

May, 2015

Use of Drones, or Unmanned Aircraft Systems (UAS), or UAV on BYU-Idaho Campus

All UAS must be flown in compliance with current FAA and city regulations in addition to the following BYU-Idaho parameters. Videos and photos of campus may not be used for promotional, marketing, commercial, or similar purposes.

On Campus Guidelines:

1. Operator must be in compliance with any FAA regulations. (visit faa.gov/uas)
 - a. Promotional, non-academic, videos for by the university or its departments must fill out an exemption form from the FAA.
2. Operator must obtain permission from Safety and Security as well as University Relations before flying on campus.
3. No flights inside buildings.
4. If flying during dusk, dawn, or at night you must have lights on the drone.
5. Notify individuals around the drone at all times with spotters, signage, and verbal communication as needed to maintain a safe environment.
6. Keep the aircraft within visual line of sight at all times.
7. Going over buildings must be preauthorized by Safety and must be kept in line of sight at all times.
8. Fly below 400 feet and remain clear of surrounding obstacles.
9. Remain well clear of and do not interfere with manned aircraft operations.
10. Don't fly directly over people, near people, or stadiums.
11. Don't fly an aircraft that weighs more than 55 lbs.
12. Don't be careless or reckless with your unmanned aircraft – you could be fined for endangering people or other aircraft.

Rexburg LDS Temple

1. The Rexburg LDS Temple is not on BYU-Idaho property. To fly on or over temple grounds you must contact the Rexburg Idaho Temple president for permission at 208-656-0880. Additional questions may be directed to the Church's Intellectual Property Office at 801-240-3959 or 1-800-453-3860, ext. 2-3959.

Project Description:

Please complete each of the following questions in detail

1. What will the video or photos be used for?

2. What is the video about?

3. Where will you be flying over/around on campus? (mention areas of campus specifically)

4. What flight paths are you taking?

5. When will you be flying? (list specific days and times)

List anyone who will be flying the drone:

Pilot #1	Pilot #2 (if applicable)
Full Name:	Full Name:
Phone Number:	Phone Number:
Home Address:	Home Address:
Pilot #3 (if applicable)	Pilot #4 (if applicable)
Full Name:	Full Name:
Phone Number:	Phone Number:
Home Address:	Home Address:

Statement that they sign – saying that they are liable for any damages incurred
 Need text from legal.

- Pilot #1 Signature
- Pilot #2 Signature
- Pilot #3 Signature
- Pilot #4 Signature

University Authorization Approvals:

Both of the following departments must approve, sign, and keep a copy of this document before you are allowed to fly. Any amendments to flight paths, dates, and times must be reapproved.

Safety and Security _____ (authorized signature)
 (Kimball 150, ph: 208-496-3000)

In case of any damages or injury contact Safety and Security immediately at 496-3000.