

- Citing a bibliography source when it was neither consulted nor cited in the body of the paper
- Intentionally distorting the meaning or applicability of data
- Inventing data or statistical results to support conclusions

### **Cheating**

A student cheats when he or she attempts to give the appearance of a level of knowledge or skill that has not been obtained. Examples include:

- Copying from another person's work during an examination or while completing an assignment
- Allowing someone to copy work that is not his or her own during an examination or while completing an assignment
- Using unauthorized materials during an examination or while completing an assignment
- Collaborating on an examination or assignment without authorization
- Taking an examination or completing an assignment for another, or permitting another to take an examination or to complete an assignment that is not his or her own

### **Other Academic Misconduct**

Other academic misconduct includes other academically dishonest, deceitful, or inappropriate acts which are intentionally committed. Examples include:

- Inappropriately providing or receiving information or academic work so as to gain unfair advantage over others
- Planning with another to commit any act of academic dishonesty
- Attempting to gain an unfair academic advantage for oneself or another by bribery or by any act of offering, giving, receiving, or soliciting anything of value to another for such purpose
- Changing or altering grades or other official educational records
- Obtaining or providing to another a test or answers to a test that has not been administered
- Breaking and entering into a building or office for the purpose of obtaining unauthorized materials
- Continuing work on an examination or assignment after the allocated time has elapsed
- Submitting the same work for more than one class without disclosure and approval
- Getting equal credit on group assignments when equal work was not done

### **Procedures for Handling Academic Dishonesty**

Instructors are responsible to establish and communicate to students their expectations of behavior with respect to academic honesty and conduct in the course. The instructor will be responsible to investigate any incident of academic dishonesty or misconduct, determine the circumstances, and take appropriate action. Examples of appropriate action include but are not limited to the following:

- Reprimanding the student orally or in writing
- Requiring work affected by the academic dishonesty to be redone
- Administering a lower or failing grade on the affected assignment, test, or course

Refer student to the Student Honor Office. The Student Honor Office will complete an independent investigation and take appropriate action. If the incident involves violation of a public law, e.g., breaking and entering into an office or stealing an examination, the act should be reported to University Security.

Both suspected and proven violations of the Academic Honesty Policy should be reported to the Student Honor Office, detailing

the name, incident, and action taken. If the occurrence is sufficiently egregious, or if a pattern of dishonesty or misconduct is discovered, the Student Honor Office may take additional action, based upon the nature of the violation.

If a student disagrees with the determination or action and is unable to resolve the matter to the mutual satisfaction of the student and the instructor, he or she may have it reviewed through the university's grievance process.

## **2. Student Life**

### **Camping and Overnight Activities**

Overnight coed activities that are not university sponsored such as spending the night together at the St. Anthony Sand Dunes, camping, staying in motels or cabins, and similar activities are prohibited. No overnight guests of the opposite sex are permitted at any time in single-student housing.

### **Computer Crime**

Any person who knowingly and without permission accesses or attempts to access any campus computer, computer system, computer program, or network without prior authorization is committing computer fraud.

### **Copyright**

The use of university-owned computers, databases, servers, or the BYU-Idaho website or intranet for the storage, distribution, sharing, viewing, or transmission of copyrighted materials without permission is prohibited.

### **Curfew and Quiet Hours**

Students should be in their own apartments by midnight Saturday through Thursday nights and 1:00 a.m. on Friday nights. Apartment visitors must leave in time to arrive at their own apartments by curfew. Quiet hours are from 10 p.m. to 8 a.m. daily and all day on Sunday.

### **Disruptive Behavior**

Brigham Young University Idaho is committed to provide a safe and secure academic, cultural, social and spiritual environment consistent with the Church Educational System Honor Code. Disruptive behavior is any behavior that adversely impacts the educational process and environment of other students, the community or the administrative functions of the university on or off campus.

### **Drugs and Alcohol**

The use or possession of substances, drink, drug, chemical or dangerous practice that is used to produce a "high" or other artificial effect that may harm your body or mind and associated paraphernalia is prohibited at all times. (For The Strength of Youth pg 26) The university may disclose the violation to the student's parent/guardian. This can be made with or without the students' consent if students are less than 21 years of age at the time of disclosure.

### **E-mail**

Students agree not to share their password, send spam mail or any inappropriate material (including messages of a harassing or salacious nature), use their account for commercial purposes or any form of advertising. Students must not enter the e-mail accounts of others nor send e-mail messages posing as someone they are not. Students must not harvest and provide lists of BYU-Idaho e-mail accounts to anyone.

### **Entertainment and the Media**

For the Strength of Youth teaches us to, “choose wisely when using media, because whatever you read, listen to, or look at has an effect on you. Select only media that uplifts you. Do not attend, view, or participate in anything that is vulgar, immoral, violent, or pornographic in any way. Do not participate in anything that presents immorality or violence as acceptable.” Take care that your use of media and entertainment does not dull your sensitivity to the Spirit or interfere with your personal relationships with others. “Do not communicate anything over the Internet or through text that would be inappropriate to share in person. Obey the laws that govern sharing music, movies, and other copyrighted items” (pgs 11-13). See Apartment Living Standards at <http://www.byui.edu/housing/about-approved-housing/apartment-living-standards>

### **Personal Carry Firearms and Weapons at BYU-Idaho**

BYU-Idaho prohibits the possession or use of personal firearms and weapons on property owned or controlled by the university, including on or off campus BYU-Idaho approved housing (see Idaho Code 18-3302C, SB1254), and at programs sponsored by BYU-Idaho, which occur off of campus property (i.e. Discovery, travel related to academic studies, student activities, etc.). For the purpose of this policy, firearms or weapons include any device that can expel a projectile, and/or other dangerous weapons, including knives, explosives, or other items that, in their intended use, are capable of inflicting injury. Because these items pose a clear risk to the persons and property on BYU-Idaho’s campus, violation of this policy will result in appropriate disciplinary sanctions.

Under the laws of the state of Idaho, BYU-Idaho is permitted as a private institution to place limitations on the carrying of weapons onto its private property. No one (employees, students, or visitors) except trained and authorized municipal, county, state, and federal law enforcement officers, or trained and authorized BYU-Idaho Security officers, is permitted to possess or carry firearms or other weapons, concealed or not concealed, with or without a concealed weapons permit, while upon the properties owned or controlled by the university.

Specifically approved and sanctioned BYU-Idaho programs, such as archery courses and Badger Creek programs, may use weapons under the guidance of trained instructors, within the scope of their approved mission. Members of the campus ROTC units may possess and/or carry firearms or weapons with the firing pins or other actuating devices removed as part of official ROTC functions when authorized by the ROTC administrator. ROTC units on campus are also allowed to possess and store unloaded paint ball training equipment in a secured storage area on campus.

BYU-Idaho campus is a weapons-free environment.

### **Harassment, Hazing, Intimidation or Aggressive Behavior**

All forms of harassment including but not limited to verbal, physical, mental, sexual, including sexual violence, hazing, intimidation, exploitation, or aggressive behavior that threaten or endanger the physical or emotional health and safety of others is in violation of the Honor Code. To report these types of behavior contact the Student Honor Office at 208-496-9300, Kimball Bldg. Room 270 or the Dean of Students Office at 208-496-9200, Kimball Bldg. Room 290.

### **Overnight Guests**

Because overnight guests often cause interruption and inconvenience to others, all such guests should be cleared with the apartment manager and agreed upon by the roommates. No overnight guests of the opposite sex are permitted at any time. Each tenant shall be responsible for any damage, beyond reasonable wear and tear, to the property of the apartment complex caused by the tenant, members of the tenant’s family, or guests of the tenant.

### **Pets**

No pets of any kind are allowed on campus or in approved housing. See Apartment Living Standards at [www.byui.edu/housing/policies/apartment-living-standards](http://www.byui.edu/housing/policies/apartment-living-standards).

### **Pornography**

Pornography in any form is not permitted. Use of pornography is a serious sin and can lead to other sexual transgression. Pornography in all forms is especially dangerous and addictive. Avoid pornography at all costs. (For the Strength of Youth, pg 12)

### **Right of Access**

BYU-Idaho is a private institution. Therefore all grounds, walkways, roads, parking areas, and buildings owned by the university are private property. The university retains the right and legal authority to limit or otherwise restrict access to the campus for any reason it may deem appropriate. As an educational institution, BYU-Idaho affirms its right to guard or protect employees, students, and guests from interferences that would disrupt any class, program, activity, event, or permitted function. This includes stalking or other conduct that is threatening or disruptive to students, employees, or guests on campus properties.

### **Sexual Harassment, Sexual Assault, Stalking, and Violence**

Sexual harassment, sexual assault, including sexual violence, domestic violence, dating violence, stalking, and any other sex crimes are not tolerated at BYU-Idaho on or off campus. Sexual harassment and sexual assault refers to unwelcome conduct of a sexual nature. Sexual harassment and sexual assault may include 1) unwelcome sexual advances, 2) requests for sexual favors, and 3) other verbal, non-verbal, or physical conduct of a sexual nature. Sexual harassment may also include denying or limiting, on the basis of sex, the student’s ability to participate in or receive benefits, services, or opportunities in university programs. Sexual violence is defined as physical sexual acts perpetrated against a person’s will or where a person is incapable of giving consent. This may include 1) rape, 2) sexual assault, 3) sexual battery, and 4) sexual coercion. All such acts of sexual violence are forms of sexual harassment covered under Unlawful Discrimination (Title IX). BYU-Idaho’s policy against sexual harassment, sexual assault, sexual violence, domestic violence, dating violence, and stalking extends not only to employment situations but to academic situations as well. If a student becomes aware of sexual harassment, sexual assault, sexual violence, domestic violence, dating violence, stalking, or needs assistance or information related to these allegations they should contact the Student Honor Office at 208-496-9300, Kimball Building Room 270; Dean of Students Office at 208-496-9200, Kimball Building Room 290; or Human Resources Office at 208-496-1700, Kimball Building Room 240. Victims of a sex crime, violence, or stalking should contact the police where the crime occurred.

### **Single-Student Approved Housing**

All single students under the age of 30 must live in approved housing unless they live at home with their parents. Only admitted students are eligible to live in approved housing beginning in their first assigned semester. Individuals enrolled in Continuing Education who are not admitted to a track are not eligible to live in approved housing. Students who wish to live with a relative must receive an exception from the Housing & Student Living Office to live outside of approved housing. For complete policy see Housing and Student Living at [www.byui.edu/housing/policies/apartment-living-standards](http://www.byui.edu/housing/policies/apartment-living-standards).

### **Visitation Guidelines (by the Opposite Sex)**

Men and women may visit in apartments of the opposite sex beginning at 10 a.m. Visitors of the opposite sex are not allowed in bedrooms at any time. See Apartment Living Standards at [www.byui.edu/housing/policies/apartment-living-standards](http://www.byui.edu/housing/policies/apartment-living-standards).