

Academic Support Services

Brigham Young University–Idaho 2013-2014

ACADEMIC DISCOVERY CENTER

The Academic Discovery Center (ADC) provides academic and career services to current students, future students and alumni. In addition to our main location in the Hyrum Manwaring Student Center, major-specific centers are located across campus in each of the six academic colleges. A wide variety of resources are available at each center to help students:

- Explore career and life opportunities
- Declare a college major, minor and/or clusters
- Plan and sequence classes
- Develop career plans and career preparation skills
- Find internships and full-time employment
- Prepare for graduate school
- Make successful career transitions

Advising Services – Choosing a Major, Career and Life Options

The ADC has advising counselors and peer advisors available to help answer questions about academic and career decisions. Advisors have many resources available to empower students as they make choices for their future.

Students who are uncertain about their intended major or career are encouraged to take advantage of Career Explorations (GS100) and other resources available at the ADC. For example, computerized assessments assist students in evaluating their interests, skills, abilities and values as they relate to major and career options.

Students may declare or change majors at the college's ADC location in which their intended major is housed (see locations listed below).

Faculty Mentors

In addition to the Academic Discovery Center, students are also assigned a faculty mentor upon major selection. The faculty mentoring program was established on campus to help students get direction and support from experienced professionals. Faculty Mentors provide guidance within the major as it relates to department outcomes, industry standards and individual goals. Students may also visit with their mentor for portfolio feedback, career and graduate school guidance, networking advice and other discipline-specific information.

It is never too early to begin building a relationship with your faculty mentor. Students typically begin working with their faculty mentor as they approach their junior year. Juniors and seniors should continue to work with their college's ADC for class and graduation planning assistance.

Internship Assistance and Registration

An academic internship is a valuable and integral component of a BYU–Idaho education. A BYU–Idaho academic internship is a cooperative program between the university and approved Experience Providers (employers). The purpose of an internship is to gain professional work experience, to apply skills and knowledge obtained through course curriculum and to expand understanding of various career opportunities.

A faculty internship coordinator is assigned within each academic department to assist students in understanding and arranging an academic internship. In many cases, an academic internship is a required element for both associate and bachelor's programs. Students should meet as soon as possible with their coordinator to understand internship requirements, prerequisites and timing of experiences. A list of assigned internship faculty coordinators is available on our Web site.

Professional Preparation Services

Students should prepare to present themselves successfully to potential employers and internship experience providers. The ADC provides students with workshops, literature and samples to help them get started writing their résumés, cover letters and to prepare for interviews. Students can then schedule an appointment with a trained mentor to receive one-on-one feedback and guidance for applying these principles and ideas to their specific needs and situation.

Assistance is also available for certain graduate school documents, letters and other post-graduate career paperwork.

Career workshops are offered to teach students the art of assessing and marketing their skills, networking effectively, communicating with power, enhancing negotiation skills and additional career-related topics.

Other Valuable Resources Available through the ADC

- The Career Networking Center for academic research, career research and networking
- Online databases for jobs, internships and careers
- Web-based tools to assist in decision making, planning and perfecting skills

ACADEMIC DISCOVERY CENTERS

Academic Discovery Center – Main Office

- 129 Manwaring Center • (208) 496-9800

academicdiscoverycenter@byui.edu

Career Exploration; General Advising; Internship Processing and Registration; Online Degrees; Pathway; Special Needs; Foundations; University Studies

College of Agriculture and Life Sciences

- 240 Benson • (208) 496-9830

calsacademicdiscoverycenter@byui.edu

Animal and Food Science; Applied Plant Science; Biology; Health, Recreation and Human Performance; Health Professions (Pre-med, Pre-dental, etc); Horticulture; Nursing

College of Business and Communication

- 227 Smith • (208) 496-9840

cbcacademicdiscoverycenter@byui.edu

Accounting; Business Management, Communication; Computer Information Technology; Economics

College of Education and Human Development

- 309 Hinckley • (208) 496-9850

cehdacademicdiscoverycenter@byui.edu

Teacher Education; Home and Family; Psychology; Religious Education; Sociology and Social Work

College of Language and Letters

- 296 Smith • (208) 496-9860

cllacademicdiscoverycenter@byui.edu

English; Languages and International Studies; Pre-Law; History, Geography and Political Science; Humanities and Philosophy

College of Performing and Visual Arts

- 376 MC • (208) 496-9870

cpvacademicdiscoverycenter@byui.edu

Art; Music; Theatre and Dance

College of Physical Sciences and Engineering

- 106 Austin • (208) 496-9880

cpseacademicdiscoverycenter@byui.edu

Design and Construction Management; Chemistry; Computer Science and Electrical Engineering; Geology; Mathematics; Mechanical Engineering; Physics