



Society of Automotive Engineers (SAE)

Leadership Application

Use this form to apply to serve in a leadership role within the SAE at BYU. If you choose not to be in a leadership position, you do not need to fill this form out—you can still join SAE as a regular member and participate in activities. Once the form is filled out, please return it to the automotive secretaries in Austin 106. It is due by the end of the first week of the semester.

Name _____

Phone # _____ Email (BYUI email only) _____

Major _____ Anticipated Graduation Date _____

Circle semesters you will be on track in the next 12 months: **Fall** **Winter** **Spring**

Automotive & Engineering classes completed with a "C" grade or higher: _____

List, in order of preference, the first three positions that you desire to serve in (see the positions and responsibilities on the next page)

1. _____

2. _____

3. _____

Please explain why you would like to serve in an SAE leadership position: _____

SAE Committees & Leader Responsibilities

President

- Understand the purpose and vision of SAE and lead others to understand these purposes
- Assist all chairpersons in their assignments
- Plan, organize, and facilitate coordinating meetings with chairpersons from each committee at a regular time and location
- Delegate effectively to make sure everyone is involved and is able to fulfill their responsibilities

Vice President

- Assist the president in all duties
- Preside in the absence of the president
- Assist all SAE leaders in their roles

Secretary/Treasurer

- Take minutes during SAE meetings / Report minutes from previous meetings
- Collect and distribute committee members' contact information
- Make sure calendar information is distributed to leaders, teachers, and office secretaries
- Ensure that the university and SAE International have current contact information for student leadership
- Ensure that expenses are budgeted and that money is spent frugally

Public Relations Committee

- This committee will consist of a chairperson and 2-5 members
- Help all students to be aware of events by advertising, using emails, flyers and other campus-approved methods of communications
- Promote other events on campus or in the community, as necessary, using newspaper, email, etc.
- Ensure that information on the BYUI SAE website (dates and contact information) is up to date

Social Committee

- This committee will consist of a chairperson and 2-5 members and should encourage
- Plan and organize a "Zero Emissions Super Cup" event for members and their families
- Plan and organize a closing social for members and their families

Service Committee

- This committee will consist of a chairperson and 2-5 members
- Plan and organize 1-2 open lab nights for all automotive students who have taken or are taking classes of Auto 131 or higher
- Plan and organize a service project

Supermileage Team

- Consists of a project lead and four sub-teams that design and build a car with the goals of getting the best possible fuel economy and of competing in the national SAE Supermileage Competition
- There is a separate application for this team

Aero Team

- Consists of a project lead and of a team of students who design and build an autonomous airplane to compete in the national SAE Aero Competition

SkillsUSA Chapter

- Winter semester only
- Consists of a president and group of students who want to compete in, or help plan the regional SkillsUSA automotive competition. Winners at this contest will advance to the state contest, and possibly national.
- BYU-Idaho students have won first place in the state of Idaho for 8 of the last 9 years.

