

Letter of Recommendation Form

1. When did we first meet/how long have I known you?
2. What course(s) have you taken from me? What grade(s) did you receive?
3. What types of projects have you worked on (if any)? For example: If you did a senior research project or an internship, or you were on the IBA team, then give a brief description of what you did. Also indicate what publications (abstracts, papers) or presentations (Creative Works Conference, regional meeting, etc.) resulted from your research or other work.
4. Were you employed by the department as a teaching or research assistant? Describe your responsibilities.
5. Describe any service and participation in BYU's geology society or AAPG student chapter.
6. What is your current overall GPA? What is your current GPA in your majors classes?
7. What are your ultimate career goals? How does this job or school fit into them?
8. Include a copy of your resume.
9. If applying for graduate school:
 - a. What are your GRE scores (percentages)?
 - b. To which schools are you applying? What are their deadlines?
 - c. What are your goals and area of study for the schools to which you are applying? If you have a different focus at each school, be sure to note that.
 - d. Who do you want to study with at each school? What contact have you had with him or her?
 - e. Include a copy of your letter of intent and/or research proposal.