

BYU-Idaho

Online Student I-Card Application

Attach one 2" x 2" passport-type color photograph here.
 Please use double-sided tape or regular scotch tape rolled up so it is sticky on both sides.
DO NOT STAPLE

Personal Information			
First Name	Middle Name	Last Name	Student I-Number
Mailing Address	City	State	Zip
Mobile Phone Number	Home Phone Number	Personal Email Address	BYU-Idaho Email Address

Student Signature _____ Date _____

Applicant's Name as it appears on Photo I.D. (Print clearly) _____

State of _____ County of _____

Signed and affirmed in my presence on this ____ day of _____, _____. (SEAL)

_____. My commission expires: _____

(Notary Public Signature)

Instructions

- Complete the 'PERSONAL INFORMATION' Section of this application. **DO NOT SIGN THE APPLICATION AT THIS POINT.** Click on the 'PRINT' button to print out the application form.
- Submit a colored passport-type photo that is 2" x 2" in size. The image must be in color, clear, with a full-front view of your face, with a white or light blue background. You must be dressed and groomed in accordance with BYU-Idaho Dress and Grooming Standards (see <http://www.byui.edu/studenthonor/Baseline.htm> for more details). The BYU-Idaho I-Card Office reserves the right to reject any photographs that do not meet these requirements, which may delay the processing of your I-Card. Please **DO NOT** take your own photograph as the equipment used to make the I-Cards requires a specific kind of photograph.
- The application must include one of the following:
 - A letter from your ecclesiastical leader (on official Church letterhead) stating that the photograph and application materials represent the individual applying (preferred method); or
 - The application must be signed and dated in front of an official Notary Public.
- Mail the signed application with the attached photograph and other application materials to:
 - I-Card Office
 - Brigham Young University - Idaho
 - 525 S Center Street
 - Rexburg, ID 83460-1625
- The I-Card Office will create your new I-card, and it will be mailed to either your ecclesiastical leader for distribution or to your address on the application materials if your application was notarized.