
Satisfactory Academic Progress Policy (Online Version)

June 2018

Financial aid comes with standards and limitations to encourage students to graduate in a timely manner. To be in good standing to receive financial aid, the Department of Education requires you to make “satisfactory academic progress” (SAP) toward a degree. These standards apply to all periods of enrollment including semesters you did not receive financial aid and must be met by all students, including those with disabilities or chronic medical conditions.

REQUIREMENTS:

You must meet all the requirements listed below:

- **Pace (Completion Requirement)** – You must have earned passing grades in at least 67% of all of the program applicable (PA) credits attempted (measured as credits earned ÷ credits attempted). Note: your transcript does not decipher between PA and non-PA credits therefore it is not an accurate representation of your pace.
- **Grade Point Average Requirements** – You must maintain at least a 2.0 cumulative GPA which includes both PA and non-PA credits.
- **Maximum Time Frame Limit (MTF) Requirements** – You must be able to complete your program within 150% of the total credits required by your current program. Changing majors can have a significant impact on the maximum credits allowed for a degree program.

EVALUATION PROCESS:

Your pace, GPA, and MTF are evaluated after each enrolled semester. You will be notified by email if you are placed on warning or suspension status.

FINANCIAL AID SATISFACTORY ACADEMIC PROGRESS STATUS:

- **Satisfactory Status** – You are meeting the cumulative SAP requirements.
- **Warning Status** – The first time you do not meet the SAP requirements for pace and/or GPA. Warning status will not prevent you from receiving financial aid.
- **Suspended Status** – If you are on warning and do not meet all the SAP requirements, your financial aid will be suspended. This does not prevent you from attending BYUI.
- **Probation Status** – If you were suspended and have an appeal that is approved by the Financial Aid Appeals Committee you will be placed on probation status. With this status, you will be able to receive financial aid but you will be given specific semester requirements to meet to get back into good standing. If the probation requirements are met, you will continue on probation status until you meet the cumulative SAP requirements, being evaluated after every completed semester. Students who fail to meet these conditions are suspended again.

APPEAL AND REINSTATEMENT OPTIONS:

Appeal: You may appeal your suspension status if there were *extenuating circumstances beyond your control* that affected your academic progress. Appeals cannot be granted twice for the same circumstance. Such circumstances may include:

- Death of an immediate family member
- Severe illness or injury to the student or an immediate family member after the start of the semester
- Student activation into military service
- Other extenuating circumstances as deemed appropriate for consideration by the SAP Appeals Committee

To request an appeal, you must click on the link in the Suspend email that will direct you to a survey. **YOU WILL HAVE 7 DAYS AFTER YOU RECEIVE THE SUSPEND EMAIL TO COMPLETE THIS SURVEY.** Depending on your submitted response, a document may be added to your student portal where you can submit an appeal letter. The letter should explain in detail what extenuating circumstances caused the failure and how your issue has been resolved. Third party documentation, an academic plan, or other information might be requested. **YOU WILL HAVE 7 DAYS AFTER THE DOCUMENT HAS BEEN ADDED TO YOUR PORTAL TO SUBMIT YOUR APPEAL.** By submitting an appeal, you agree to the risk of potentially being required to pay for current or future registered credits using personal resources other than federal or university aid if the appeal is denied. Just because you are given the option to appeal does not guarantee appeal approval.

Appeals must be received no later than seven days after your SAP Appeal documents have been added to your portal. If you miss the SAP appeal deadline for that semester you must wait until the next semester to submit your appeal.

Committee decisions will be sent to you by email or by updating the SAP Appeal document information on your portal. Appeal approvals will give the conditions and time frame for maintaining aid eligibility. All decisions made by the SAP committee are considered final. If your appeal is denied you can only regain aid eligibility by meeting the SAP requirements.

Reinstatement: You may regain eligibility by meeting the cumulative SAP requirements.

For additional information regarding financial aid eligibility requirements please contact the Financial Aid Office.