

Discussion Board: Search

I-LEARN TRAINING
aligning technology with the learning model

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Objective

To search for a key word or phrase in a discussion board on I-Learn.

Instructions

1. Access the discussion board you want to search.

The screenshot shows the I-Learn training interface. The top navigation bar includes 'I-Learn', 'Content', and 'System Admin'. The left sidebar contains a menu with 'Announcements', 'Syllabus', 'Lessons' (circled in red), 'My Grades', 'Connect', 'Resources', and 'Help'. Below the menu are sections for 'Course Tools' (My Portfolios, Course Map), 'Control Panel' (Quick Unenroll), and 'Refresh' (Detail View). The main content area displays a list of lessons:

- [Lesson 08: Roman History and Religion](#) (Estimated time: 6 hours)
- [Lesson 09: The Aeneid and St. Augustine](#) (Estimated time: 6 hours)
- [Lesson 10: European Middle Ages](#) (Estimated time: 6 hours)
- [Lesson 11: European Middle Ages Continued](#) (Estimated time: 6 hours)
- [Lesson 12: Islamic Civilization](#) (Estimated time: 6 hours)
- [Lesson 13: Dante Essay and Final Exam](#) (Estimated time: 6 hours)
- [Lesson 14: Course Conclusion](#) (Estimated time: 1 hour)
- [Dante Part 1](#) (circled in red)
- [Journal View](#)

2. Click "Search".

The screenshot shows the Blackboard interface for 'Course Discussions: Dante Part 1'. The left sidebar contains navigation links such as 'Announcements', 'Syllabus', 'Lessons', 'My Grades', 'Connect', 'Resources', and 'Help'. The main content area features a toolbar with options like 'Thread', 'Remove', 'Collect', 'Mark Read', 'Mark Unread', 'Grade Forum', and 'Change Status to: Published'. A search icon is circled in red. Below the toolbar is a table with columns for 'Date', 'Thread', 'Author', 'Status', 'Unread Posts', and 'Total Posts'. The table lists three threads: 'Part 3' by Gretchen Schaat, 'Part 2' by Gretchen Schaat, and 'Part 1' by Dawnelle Sarlo. At the bottom, there are controls for 'Select All', 'Items Per Page' (set to 25), and 'Display Show All'.

3. In the "Search" box, enter a keyword or phrase to search for.

This screenshot shows the same Blackboard interface as the previous one, but with the search box filled with the word 'Beatrice'. The search box is circled in red. The search criteria are set to 'After' May 26, 2009, 12:00 AM. The table below the search box remains the same, listing the three threads: 'Part 3', 'Part 2', and 'Part 1'.

4. Choose the discussion board to search in the drop down menu.

The screenshot shows the 'Course Discussions: Dante Part 1' page. The search bar contains the text 'Beatrice'. Below the search bar, there are two radio buttons: 'After' and 'Before'. The 'in Current Forum' dropdown menu is circled in red. The table below shows the search results:

	Date	Thread	Author	Status	Unread Posts	Total Posts
<input type="checkbox"/>	5/21/09 4:01 PM	Part 3	GRETCHEN SCHAAT	Published	0	1
<input type="checkbox"/>	5/21/09 11:00 AM	Part 2	Gretchen Schaat	Published	0	2
<input type="checkbox"/>	5/20/09 4:18 PM	Part 1	Dawnelle Sarlo	Published	0	1

5. To filter the search, select the before options, after options or both.

The screenshot shows the 'Course Discussions: Dante Part 1' page. The search bar contains the text 'Beatrice'. Below the search bar, the 'After' and 'Before' radio buttons are circled in red. The table below shows the search results:

	Date	Thread	Author	Status	Unread Posts	Total Posts
<input type="checkbox"/>	5/21/09 4:01 PM	Part 3	GRETCHEN SCHAAT	Published	0	1
<input type="checkbox"/>	5/21/09 11:00 AM	Part 2	Gretchen Schaat	Published	0	2
<input type="checkbox"/>	5/20/09 4:18 PM	Part 1	Dawnelle Sarlo	Published	0	1

6. Click "Go".

WORLD FOUNDATIONS (FOR TUTORIALS) (SANDBOX FOR TUTORIALS) > COMMUNICATIONS > DISCUSSION BOARD > COURSE DISCUSSIONS: DANTE PART 1

Course Discussions: Dante Part 1

Tree View List View

Thread Remove Collect Mark Read Mark Unread Grade Forum Change Status to: Published Go Search

Search Beatrice After May 26 2009 12 00 AM Before May 27 2009 12 00 AM GO

in Current Forum

	Date	Thread	Author	Status	Unread Posts	Total Posts
<input type="checkbox"/>	5/21/09 4:01 PM	Part 3	GRETCHEN SCHAAT	Published	0	1
<input type="checkbox"/>	5/21/09 11:00 AM	Part 2	Gretchen Schaat	Published	0	2
<input type="checkbox"/>	5/20/09 4:18 PM	Part 1	Dawnelle Sarlo	Published	0	1

Select All Go Items Per Page 25 Go Display Show All Go

OK