

Assignments: Create

I-LEARN TRAINING
aligning technology with the learning model

BYU
IDAHO

Objective

To add a new assignment where students can submit documents electronically to a course in I-learn.

Instructions

1. Access the I-Learn course.
2. Select the content area either through the “Control Panel” or by clicking “Edit View”.
3. Select “Assignments” from the drop down menu and click “Go”.
4. Fill in the name of the assignment and the points possible.
5. A due date may be selected if desired, but it is not necessary.
6. Place instructions, if necessary, into the “Instructions” text box.
7. Attach any files the students may need to complete the assignment.
8. Make the assignment available by selecting “Yes” under 3. Options.
9. If you would like the assignment to open (become available to students) and close at a particular date and time, specify those dates and times under “Display After” and “Display Until”.
10. Click “Submit” when finished.