

Assessments: Grade

I-LEARN TRAINING
aligning technology with the learning model

BYU
IDAHO

Objective

To manually grade an assessment in an I-Learn course through the Grade Center.

Instructions

1. Access the Control Panel in the desired course.
2. Under "Assessment" click "Grade Center".
3. Locate the desired test column and student.
4. Click on the down arrow in the specific cell and select "Grade Details".
5. Under "Attempts" click "View Attempt".
6. Read the students answer and assign the desired points the student received in the box on the right hand side of the question.
7. When finished, click "Submit".