

Often our BYU–Idaho Ambassadors are asked to make presentations or share information about BYU–Idaho. These formal and sometimes informal interactions can be a valuable asset to students, parents, and alumni who are interested in BYU–Idaho. In fact, some of the most valuable contacts will be of a one-by-one nature as you are approached with questions and requests for information. The following guidelines will help as you share the ‘Spirit of Ricks’ in your local stakes and communities.

1. **Your most valuable and up-to-date resources are:**
 - a. The BYU–Idaho View Book
 - b. The Admissions “Get Prepared” web site www.byui.edu.
 - c. The BYU–Idaho representative assigned to your area (see www.byui.edu/admissions/contacts.htm)

2. **Whenever you are asked to make a formal presentation to a church, seminary, or high school group, you must always contact the BYU–Idaho representative from the Admissions area before you proceed. These professionals can help you by:**
 - a. Making sure potential event does not conflict or is scheduled too closely to an already planned Admissions or CES fireside
 - b. Providing you with needed print and promotional materials

3. **ALWAYS refer people to your area rep if there are questions about how tracks are assigned, whether a student would get admitted with a certain profile, why we have those requirements, etc. (However, the answer to ‘can I get a track change?’ is *always* no.) Whenever possible, use the current BYU–Idaho view book, Get Prepared website, and area reps as references where additional questions can be answered. Don’t ever be afraid to say I don’t know, because you do know where to send them to get the answer!**

4. **Ambassadors should feel at liberty to express and share personal examples and experiences regarding:**
 - a. The ‘Spirit of ‘Ricks’
 - b. The Honor Code
 - c. Teacher-student interaction
 - d. Experiences that made difference in your lives
 - e. How BYU–Idaho/Ricks College prepared you for life
 - f. Etc.

5. **Remember, Ambassadors have an unequalled opportunity to minister to the one. Individual help, pointing prospective students in the right resources and giving a voice of encouragement along the way are priceless in helping them see the ‘Spirit of Ricks’ in action.**