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# Steps for Ordering

Phone, Fax, or Email Your Order In

Phone: 208-496-2246 or 496-2247 (Mon-Fri)

Phone: 208-496-2250 on Saturdays

E-mail: catering@byui.edu

Fax: 208-496-2196

*Place your order at least one week in advance. Orders are taken on a first come first serve basis.*

*Day of or rush orders will be charged a 15% surcharge if ordered under 24 hours of delivery or pickup.*

**Cancellation policy:** Cancellations must be received one week in advance. Due to prep work and the special ordering of products, cancellations after this time are charged a 15% fee.

**Guarantee number policy:** For catered events, we request a guarantee number by NOON of the business day prior to the event. Extra guests added the day of the event will be charged an additional \$3.00 each. Place settings are set for the guarantee number only. Meals are billed for the guarantee number even if fewer people are served.

## Payment Options

Pre-pay or pay at the time of pick-up with check, cash or credit card. (Visa or MasterCard only)

***Deliveries must be pre-paid.***

## HORS D'OEUVRES

*(Four Dozen Minimum of Each Kind)*

### COLD

	<i>per dozen</i>
Tortilla Pinwheels.....	\$5.99
Chicken Puffs.....	\$7.49

### Fresh Fruit Tray:

Small (serves approx 10-12).....	\$28.99
Medium (serves approx 20-25).....	\$39.99
Large (serves approx 30-36) .....	\$49.99

### Vegetable Tray with Dip:

Small (serves approx 10-12).....	\$28.99
Medium (serves approx 30-40).....	\$36.99
Large (serves approx 60-75) .....	\$44.99

### Cheese Tray:(1 pound serves approx 16)

Sliced (swiss and cheddar) .....	(per lb) ..... \$6.95
Cracker Sleeve (10 servings per sleeve) .....	\$1.79

### Deli Trays:(Beef, Ham and Turkey)

Small (serves approx 20) .....	\$28.99
Medium (serves approx 30) .....	\$42.49
Large (serves approx 50).....	\$65.99

### HOT (Four dozen minimum of each kind)

#### BBQ Meatballs, Hot Wings

Mozzarella Sticks or Wontons (per each) .....	\$0.69
Egg Rolls (per each) .....	\$1.15

# SALADS

All salads in aluminum out pans  
Salads serve approx 25-30 per gallon  
Extra charge for plastic bowls  
All salads are available in the half gallon size

## HOUSE SALADS

<b>Vegetable Salads:</b>	<i>per gallon</i>
Caesar with Dressing.....	\$16.49
Tossed with Dressing.....	\$16.49
Coleslaw .....	\$18.99
Potato .....	\$18.99
Red Potato.....	\$18.99
<b>Fruit Salads:</b>	
Chantilly.....	\$18.99
Creamy Fruit.....	\$18.99
Reunion ( <i>frog eye</i> ).....	\$19.99
<b>Pasta Salads:</b>	
Macaroni.....	\$18.99
Tri-Pasta .....	\$19.99
<b>Gelatin Salads:</b> (serves approx 10, 20, 40 per pan)	
Plain.....	\$4.70 ..... \$7.40 ..... \$9.99
Fruited.....	\$6.10 ..... \$10.20 .... \$16.49
<b>Vegetable Tray with Dip:</b>	
Small ( <i>serves approx 10-12</i> ).....	\$28.99
Medium ( <i>serves approx 30-40</i> ).....	\$36.99
Large ( <i>serves approx 60-75</i> ).....	\$44.99

## SPECIALTY SALADS

Available to add to your catered meal for \$0.50 extra per serving

<b>Vegetable Salads:</b>	<i>per gallon</i>
Chicken Caesar with Dressing.....	\$22.49
Crispy Crunch .....	\$22.49
Sweet Broccoli .....	\$22.49
<b>Pasta Salads:</b>	
Cucumber Crab .....	\$22.49
<b>Gelatin Salads:</b> (serves approx 10, 20, 40 per pan)	
Fruit and Cream.....	\$6.29 ..... \$10.59 .... \$17.49
( <i>Raspberry &amp; Strawberry only</i> )	
Pretzel.....	\$9.29 ..... \$15.49 .... \$25.99
( <i>Raspberry only</i> )	

## EXQUISITE SALADS

Available to add to your catered meal for \$0.75 extra per person

<b>Vegetable Salads:</b>	<i>per gallon</i>
Spinach with Poppy Seed Dressing.....	\$32.99
<b>Misc Salads:</b>	
Chicken.....	\$32.99
<b>Fruit Salads:</b>	
Fresh Fruit ( <i>serves approx 25, seasonal</i> ) .....	\$33.49
Snickers® .....	\$32.99
<b>Fresh Fruit Tray:</b>	
Small ( <i>serves approx 10-12</i> ).....	\$28.99
Medium ( <i>serves approx 20-25</i> ).....	\$39.99
Large ( <i>serves approx 30-36</i> ) .....	\$49.99
<b>DRESSINGS</b> ( <i>serves approx 25-35</i> ) .....	(per qt) ..... \$6.49
<i>Ranch, Thousand Island, French, Italian,</i>	
<i>Caesar, Poppy Seed</i>	
<b>DIPS and SAUCES</b> ( <i>serves approx 25-35</i> ) .(per qt) .....	\$4.99
<i>Fruit Dip or Veggie Dip</i>	
<b>COCKTAIL SAUCE</b> .....	(per pt) ..... \$2.99

# MANWARING CENTER FULLY CATERED MEALS

*Room Number Must Be Confirmed Before Selecting Menu  
Call Scheduling to reserve a room at 208.496.2242  
Meals Are Designed with Ample Portions  
No Food Is to Be Taken out of the Building*

## BREAKFAST MENU

**Breakfast Continental** ..... \$5.95

*Served Casual Buffet Style with Paper Service  
(No Attendants and no Tables Covered)*

***Includes: Seasonal Fruit, Two Kinds of Pastries and One Drink  
China and Linen Service \$1.75 Extra Per Person***

**Breakfast Served**..... \$8.49

*Includes: Seasonal Fruit, Three Hot Items, One Pastry and One Drink*

**Breakfast Buffet (40 minimum)**..... \$10.49

*Includes: Seasonal Fruit, Three Hot Items,  
Two Kinds of Pastries and One Drink*

## HOT ITEM CHOICES

*Include: Scrambled Eggs, Hash Browns,  
French Toast, Pancakes  
Bacon, or Sausage*

## DRINK CHOICES

*Juices (Apple, Cranberry, Grape or Orange),  
Milk, Hot Chocolate or Hot Spice Apple Juice*

## PASTRY CHOICES

*Cinnamon Rolls, Regular Muffins, Strudel Sticks, or Sweet Rolls*

## Breakfast À la Carte

Eggs	per serving
Scrambled.....	\$0.99
With Cheese .....	\$1.25
Bacon (2 piece serving) .....	\$1.25
Sausage:	
Links (2 piece serving) .....	\$1.25
Hash browns (shredded).....	\$0.75
Pancakes (plain) .....	(per ea) ..... \$0.30
French Toast.....	(per ea) ..... \$0.75
Maple Syrup .....	(per gal) ..... \$5.99

## LUNCH AND DINNER MENU

- \$11.99 ~ Per person for parties with fewer than 10 guests.
- \$5.00 ~ Extra per person for meals catered outside of the Manwaring Center.
- \$2.00 ~ Off per meal for children 8 years of age and under.
- \$0.75 ~ Per person for house punch.
- \$1.25 ~ Per person for specialty drinks.
- \$3.00 ~ Extra per person when guarantee number changes day of party.

## **SPECIALS OF THE MONTH**

*See Our Web Page for Current  
Lunch and Dinner Specials*

<http://www.byui.edu/foodservices/catering/CateringHome.htm>

**10 or More People Only**

**\$8.95**

**Light Luncheon Special of the Month**

*Served From 11:00 AM - 2:00 PM Only*

**\$11.95**

**Dinner Special of the Month**

*Served From 2:00 PM - 7:00 PM Only*

## **SERVED MEALS**

**\$8.99**

Club Sandwich Plate or Croissant Sandwich Plate  
**Includes:** Tossed or Caesar Salads and House Dessert

**\$9.99**

Chef Salad, Chicken Caesar Salad,  
Chicken Fajita Salad, Lasagna with House Salad,  
Includes: Roll and House Dessert

### **THE FOLLOWING MEALS COME WITH YOUR CHOICE OF**

*House Salad, Side Dish, Vegetable, Roll and House Dessert  
40 or More Servings Choose 3 Desserts  
200 or More Servings Are Subject to Menu Limitations  
Meals Are Designed to Serve Ample Portions  
No Food is to Be Taken Out of the Building*

**\$12.99**

Roast Beef, Roast Turkey, Glazed Ham,  
Chicken (*Cranberry, Lemon, Polynesian or Teriyaki*),  
Pork Loin (*Cranberry, Herb Crusted or Sweet and Sour*),

**\$15.99**

Baked Salmon, Breaded Shrimp,  
Chicken (*Viking Cordon Bleu*),  
8 oz New York Steak

**\$18.99**

Chateaubriand, Halibut (*Baked*), Prime Rib,  
Steak Diane or 8 oz Bacon Wrapped Filet Mignon

# BUFFET MEALS

40 Person Minimum

Meals are designed to serve ample portions  
No Food is to Be Taken Out of the Building

## THE FOLLOWING BUFFET MEALS COME WITH YOUR CHOICE OF:

One Side Dish, Vegetable, Roll, Three House Salads  
and Three House Desserts

**\$14.99 One Entree Buffet**

**\$16.99 Two Entree Buffet**

**\$18.99 Three Entree Buffet**

### Choose From The Following Entrees:

Roast Beef, Roast Turkey or Glazed Ham

Chicken: Cranberry, Lemon, Polynesian or Teriyaki

Pork Loin: Cranberry, Herb Crusted or Sweet and Sour

**\$21.99 Prime Rib Buffet:** (market price)

## À LA CARTE ENTREES

<b>BEEF:</b>	<i>per gallon</i>
Sloppy Joe .....	\$34.95
(serves approx 36)	
BBQ Beef .....	\$53.50
(serves approx 36)	
Hamburger 1/4 Patties .....	(per pound) ..... \$6.50
(serves 4 and comes with catsup and mustard)	
Hamburger Buns (per dozen pkg) .....	\$2.25
Roast Beef, Roast Turkey or Baked Ham .....	\$8.99
(approx 3 servings per pound)	
Prime Rib (with au jus) .....	\$11.99
<i>rib weight varies, sold by the whole rib only</i>	
<b>CHICKEN:</b>	<i>per piece</i>
Fried (Breast, Legs, Thighs and Wings).....	\$1.25
Breast, Baked (4 oz) .....	\$2.75
Breast, Marinated and Grilled (4 oz) .....	\$3.25
Breast, Boneless, Skinless (4 oz) .....	\$3.75
<i>Cranberry, Lemon, Polynesian or Teriyaki</i>	
Cordon Bleu, Viking (with Cheese Sauce).....	(per ea) ..... \$6.95
<b>PORK:</b> (serves approx 3 people per pound)	<i>per pound</i>
Loin ( <b>sold by the loin only</b> ) .....	\$8.49
<i>Cranberry Glazed, Herb Crusted or Sweet and Sour</i>	
<b>Ham:</b> (serves approx 3 people per pound)	
Baked.....	\$8.99
Glazed .....	\$8.99
<b>FISH:</b>	<i>per each</i>
Salmon (6 oz).....	\$6.95
Halibut (6 oz)	
Baked.....	\$9.95
<b>PASTA:</b>	<i>per gallon</i>
Spaghetti Noodles (12 - 8oz servings) .....	\$8.95
Spaghetti Sauce with Meat (serves approx 20).....	\$19.99
Spaghetti Sauce, Meatless (serves approx 20).....	\$12.99

# CASSEROLES

*Serves approx 20 per pan*

Chicken Divan or Chicken Tetrizzini .....	\$35.99
Lasagna .....	\$44.99

## SOUPS ~ SAUCES ~ GRAVIES

*The soup of the day may be purchased in half-gallon increments.*

***If it is not the soup of the day, there is a four-gallon minimum.***

*All soups serve approx 15 per gallon.*

	<i>per gallon</i>
Soups (we feature two soups daily) .....	\$19.99
<i>Cream: Broccoli, Canadian Cheese, Clam Chowder, Corn Chowder or Potato</i>	
<i>Broth: Chicken Noodle, Tomato Bisque, Tortilla or Vegetable Beef</i>	
Beef Tip Gravy (1 gal minimum) .....	\$22.99
Chili (1 gal minimum) .....	\$19.99
Cheese and Broccoli Sauce (1 gal minimum) .....	\$16.99
Gravies (60 quarter cup servings per gallon).....	\$6.99
<i>Beef, Chicken, Country, Pork or Turkey</i>	
Au Jus (½ gal minimum) .....	\$5.99

## SIDE DISHES

*More than one side dish added to catered meal is \$.50 extra per person*

*1 gal serves approx. 24 - Minimum order 2 gal*

	<i>per gallon</i>
Baked Beans .....	\$12.99
Potatoes:	
Baked..... (per ea) .....	\$ 0.75
Au Gratin Potatoes.....	\$12.99
Mashed .....	(per gal) .... \$12.99
Rice:	
White or Sticky .....	\$7.99
Wild Pilaf .....	\$12.99
Fried.....	\$15.99
Stuffing.....	\$12.99
Vegetables (Large selection to choose from).....	\$12.99

## DELI MEAT and CHEESE TRAYS

Deli Trays: (Beef, Turkey and Ham)	
Small (serves approx 20) .....	\$28.99
Medium (serves approx 30).....	\$42.49
Large (serves approx 50) .....	\$65.99
Cheese Tray: (1 pound serves approx 16)	
Sliced or Cubed (swiss and cheddar) .....	(per lb) ..... \$6.95
Spreads (1 pt serves approx. 30).....	(per lb) ..... \$2.25
<i>(mayo/mustard or mayonnaise)</i>	
Condiments Tray.....	(per serv) ..... \$.75
<i>(lettuce, tomato, pickles) (onions optional)</i>	

## SANDWICHES

2 ft Hoagie Sandwich (serves 10) .....	\$19.99
6" Hoagie Sandwich .....	\$2.75
Large Croissant Sandwich .....	\$3.79
<i>(chicken salad, beef, ham or turkey)</i>	

# SACK LUNCHES

Sack lunches 1- 6 comes with an apple, package of potato chips, iced brownie, canned soda and wet nap.

**#1 Hoagie Sandwich ..... \$7.50**  
*Roast beef, turkey, ham, swiss and cheddar cheese, lettuce, individual packets of mayo and mustard placed on hoagie bun.*

**#2 Ham Sandwich..... \$6.99**  
*Thinly sliced ham, slice of swiss cheese, lettuce, tomato, placed on white kaiser bun with individual packets of mayo and mustard.*

**#3 Turkey Sandwich..... \$6.99**  
*Sliced turkey, swiss cheese, lettuce, tomato, on a white kaiser bun with individual packets of mayo and mustard.*

**#4 Roast Beef Sandwich..... \$6.99**  
*Savory roast beef, cheddar cheese, lettuce, tomato, on a wheat kaiser bun, with individual packets of mayo and mustard.*

**#5 Chicken Fajita Salad ..... \$6.99**  
*Crisp green salad with chunks of charbroiled chicken breast, sliced olives, tomato, ranch dressing, taco sauce, crackers, brownie and apple.*

**#6 Chef Salad..... \$6.99**  
*Crisp green salad with ham, turkey, hardboiled egg, swiss and cheddar cheese, olives, tomato, ranch dressing, crackers, brownie and apple.*

**To Substitute Water, Milk or Juice for Canned Soda Add \$0.50**

**#7 Breakfast Sack Lunch..... \$6.99**  
*Large muffin or sweet roll, fresh fruit salad, milk or orange juice.*

## REUNION SPECIALS

**\$5.99 per person (minimum 20)**

*all specials include punch, ice water*

*10" and 6" paper plates, 8 oz paper cups, dinner napkins, tri sets, and 1 table cover for the serving table*

### **No Substitutions**

1. BBQ beef sandwich baked beans potato salad and cookies. (2 cookies per person)
2. Fried chicken, mashed potatoes and gravy, coleslaw, fresh dinner rolls and iced brownies. (2 pieces of chicken per person)
3. Deli meat, deli cheese, mustard/mayo spread, condiments, hoagie buns, potato salad, chantilly salad and bar cookies.
4. Chicken tetrazzini, tossed salad with dressing, Chantilly salad, dinner rolls with butter and rice krispy treats.
5. Lasagna, tossed salad with dressing, chantilly salad, garlic bread and mint brownies.

# BREADS

White and Wheat Rolls ( <i>per dz</i> ) .....	\$3.29
Parker House, Potato, and Hard Rolls ( <i>per dz</i> ) .....	\$3.49
Bread Loaves: <span style="float: right;"><i>per loaf</i></span>	
White ( <i>22 slices</i> ) .....	\$2.39
Wheat ( <i>22 slices</i> ) .....	\$2.99
Cinnamon Raisin ( <i>per loaf</i> ) .....	\$3.29
Cheese ( <i>per loaf</i> ) .....	\$2.69
Garlic French Bread ( <i>10-12 thick slices</i> ) .....	\$3.50
Fancy Breads ( <i>per loaf</i> )	
Cherry Pecan .....	\$12.99
Almond Poppy Seed .....	\$12.99
Banana Nut .....	\$12.99
Chocolate Banana .....	\$12.99
Coconut .....	\$12.99
Cranberry .....	\$12.99
Date Nut .....	\$12.99
Pumpkin .....	\$10.99
Assorted .....	\$12.99
Miscellaneous Breads ( <i>per dozen</i> )	
6" Hoagie Buns .....	\$3.99
Kaiser Bun ( <i>white or wheat</i> ) .....	\$5.99
Bread Bowls (Large) .....	\$8.99
Bread Bowls (Small) .....	\$6.99
Large Croissants .....	\$11.99
Petite Croissants .....	\$6.50
Cornbread ( <i>per sheet</i> ) .....	\$18.99
Bagels ( <i>per dozen</i> ) .....	\$11.99
<i>Asiago, Blueberry, Cheddar, Cinnamon Toast, Honey Wheat, Plain, Spinach, Strawberry</i>	
Cream Cheese: ( <i>1 lb per dz</i> ) <span style="float: right;"><i>per pound</i></span>	
Plain or Reduced Fat Plain .....	\$4.25
<i>Jalapeño, Orange Cranberry, Strawberry or Veggie Wild Berry or Reduced Fat Raspberry</i>	
.....	\$5.75
Muffins: <span style="float: right;"><i>per dozen</i></span>	
Regular .....	\$5.49
Large .....	\$9.75
<i>Banana Nut, Blueberry, Chocolate with Chocolate Chip, Orange Cranberry or Poppy Seed</i>	

# CAKES

*All-Cakes cut 80 (2 ½" X 2 ½") or 96 (2" X 2")*

**Sheet Cakes** *Sold by the full, ½, or ¼ sheets*

*Rosebuds, writing and fillings included in price.*

<b>White and Chocolate Sheet Cakes</b> .....	\$43.99
<i>Fillings - Bavarian Creme, Cherry, Lemon, Raspberry or Strawberry Icing - Chocolate or White</i>	
Special Icing ( <i>extra per cake</i> ) .....	\$5.50
<i>Butter Creme, Cream Cheese</i>	
Specialty Cakes .....	\$54.99
<i>German Chocolate</i>	

## Layer Cakes:

8" Round Cakes ( <i>serves 14</i> )	
White ( <i>with filling</i> ) .....	\$13.50
Chocolate ( <i>with filling</i> ) .....	\$13.50
Angel Food Cake ( <i>serves 12</i> )	
Plain .....	\$4.95
With Strawberries and Whipped Topping .....	\$14.99

## PASTRIES

Cinnamon Rolls.....	(per dz).....	\$7.20
Sweet Rolls.....	(per dz).....	\$6.95
Petite Sweet Rolls.....	(per dz) ..	\$4.50
Strudel Sticks.....	(per dz) ..	\$6.99

## COOKIES

One dozen minimum per kind required.  
Assorted cookies and bar cookies are Baker's Choice.

<b>Regular Cookies</b> .....	(per dz) .....	\$3.09
<i>Cherry Chip, Choc with Reeses® Pieces, Chocolate with White Choc Chip, Choc Peanut Butter Chip, Choc Chip, M&amp;M®, Molasses Crinkle, Snicker Doodles or Sugar</i>		

**Shaped Cookies** (3") (assorted holiday shapes)  
(seasonal only-bakery's choice)

Uniced .....	\$3.95
Iced.....	\$4.95

**Regular Bar Cookies:** (cut 80 or double cut 160) per dozen per sheet

Uniced Brownies .....	\$4.50	....	\$23.69
Rice Krispy Treats .....	\$5.50	....	\$32.99
Iced Brownies .....	\$5.60	....	\$34.79
Mint Brownies .....	\$5.75	....	\$37.55

**Specialty Bar Cookies:** (cut 80 or double cut 160)

per dozen.....	\$6.90
per sheet.....	\$38.99

*Double Delight Bars, Lemon Bars or Millionaire Bars*

**Exquisite Bar Cookies:** (cut 80 or double cut 160)

per dozen.....	\$10.49
per sheet.....	\$60.99

*Cheesecake Brownies, Rocky Road Bars*

**Tray Charges:** (all items boxed unless trays requested)

Small.....	\$3.50
Medium .....	\$5.05
Large .....	\$6.28

## PIES

10" Pies (8 Pieces per pie)

Cream.....	\$9.99
<i>Banana, Chocolate, Coconut, Lemon</i>	
Fruit .....	\$8.99
<i>Apple, Cherry or Peach</i>	
Lemon Meringue.....	\$8.99
Strawberry Rhubarb.....	\$8.29
Pumpkin.....	\$9.99
Pecan .....	\$11.99
French Silk and German Chocolate.....	\$10.99

## SHEET PIES

(sold by the full or ½ sheets cut 60 or 30)

Cream Sheet.....	\$43.99
<i>Banana, Chocolate, Coconut, Lemon</i>	
Fruit Sheet .....	\$54.99
<i>Apple, Cherry or Peach</i>	
Specialty Sheet.....	\$54.99
<i>Pumpkin</i>	

# DESSERTS

## House Desserts

*These desserts come with your catered meal at no additional cost.  
(Whipped topping sold separately for all pan desserts)*

Cheesecake:	<i>per sheet</i>
Royal (cut 80; 2 ½" X 2 ½").....	\$54.99
<i>Comes with Fruit and Whipped Topping Blueberry, Cherry, Raspberry or Strawberry</i>	
University (serves 14) (topping not included).....	\$9.99
Crisp (serves 40) .....	(per pan) .... \$27.99
<i>Apple, Blueberry, Cherry, Peach, Pineapple-Strawberry-Rhubarb</i>	
Cobbler (serves 40) .....	(per pan) .... \$27.99
<i>Peach, Blueberry or Cherry</i>	
Lemon Bundt Cake (serves 14) (per ea)	\$13.50
Lush: (cut 80 ~ 2 ½ x 2 ½") ( )per sheet	
Chocolate.....	\$54.99
Lemon.....	\$54.99

## Specialty Desserts

*Any of these desserts may be added to your catered meal for  
\$1.00 extra per person*

Angel Food Cake: (serves 12)	<i>per each</i>
Plain.....	\$4.99
With Strawberries and Whipped Topping.....	\$14.99
<i>Fruit or Cream Pies (see selection under pies)</i>	
Cake Rolls (serves 10).....	(per roll) .... \$13.99
<i>Chocolate or Pumpkin</i>	
Strawberry Lush (Cut 80 2 ½ x 2 ½") .....	(per sheet) .... \$59.99

## Exquisite Desserts

*Any of these desserts may be added to your catered meal  
For \$1.75 extra per person*

Éclairs (per dozen)	
Mini .....	\$8.99
Large.....	\$13.99

## MISCELLANEOUS DESSERTS

	<i>per dozen</i>
Cream Filled Cream Puffs.....	\$5.99
Cream Puff Shells .....	\$2.99
Tarts 2" (per ea).....	unfilled \$0.35.... filled \$0.55
Cheesecake Mini Tarts: (Fruit Toppings Only)	
3".....	(per ea) ..... \$1.10
5".....	(per ea) ..... \$2.25

Choice of Fruit Fillings or Cheesecake Tart Toppings:  
*Apple, Blueberry, Cherry, Raspberry or Strawberry*  
Choice of Cream Fillings for Tarts:  
*Banana, Chocolate, Coconut or Lemon*

# BEVERAGES

The Taylor, Hinckley and Snow Buildings only allow Peach Punch, Yellow Lemonade, Apple Juice, Mormon Punch and 7UP®.

1 gallon = 16 - 8 oz servings

Grab and Go Drinks .....	(per gal) ....	\$3.95
<i>Black Cherry, Fruit Punch, Peach Punch, Strawberry Lemonade, Strawberry Punch or Yellow Lemonade</i>		
7UP® (2 liter bottle) .....		\$1.69
<i>(8 - 8oz. Servings per bottle)</i>		
Rental of thermal drink container with spigot .....		\$10.00
Canned Soda .....		\$0.79
Milk 2% (12 oz bottle).....		\$0.99
Milk Chocolate (12 oz bottle) .....		\$0.99
Bottled Water (20 oz) .....		\$1.00
Dole® Bottled Juice .....		\$1.25
<i>per gallon</i>		
Ice Water.....		\$1.50
Hot Water.....		\$2.00
Water Punch .....		\$2.50
Milk 2%.....		\$2.95
Hot Spiced Apple Juice .....		\$6.79
Hot Chocolate .....		\$7.99

## Specialty Juices

	<i>per gallon</i>
Apple Juice or Cranberry Juice .....	\$4.99
Orange Juice.....	\$6.79

## Specialty Drinks

Cranberry Sparkle, Mormon Punch, Old Fashioned Lemonade, Red Raspberry, or Raspberry Lemonade .....	\$6.79
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## FROZEN and MISC. ITEMS

Ice .....	(per gal bag) .....	\$0.99
Ice Cream .....	(per tub) ....	\$19.50
<i>(approx 70 scoops per 3 gal tub) Vanilla Only</i>		
Sundae Toppings:		
46 - 1 oz Servings .....	(per # 5 can) .....	\$9.99
<i>(Caramel)</i>		
96 - 1 oz Servings .....	(per #10 can) ....	\$13.99
<i>(Milk Chocolate)</i>		
Whipped Topping (serves 65) .....	(per gal) ....	\$10.99
Un-whipped Topping (whips double) .....	(per qt) .....	\$4.39

## NUTS and MINTS

1 lb of nuts or pillow mints or a mixture of the two  
will fill 30 - 1 oz nut cups

	<i>per bag</i>
Fancy nuts with Peanuts (2 lbs) .....	\$15.49
Molded White Chocolate Mints: <i>(Pastel Recommended)</i>	<i>per 100</i>
Small Heart .....	\$12.99
Rose or Dove .....	\$14.99
Double Hearts, Bride and Groom or Wedding Bells .....	\$19.99
Temples .....	\$20.99

# PAPER and PLASTIC PRODUCTS

~~~No Returns~~~

|                                                             | <i>per each</i>    |
|-------------------------------------------------------------|--------------------|
| 8 oz Cold .....                                             | \$0.12             |
| Hot Cups.....                                               | \$0.10             |
| Cocktail Napkins (5" x 5") (Many Colors Available) .....    | \$0.06             |
| Dinner Napkins (7½" x 4") (Many Colors Available).....      | \$0.12             |
| Plates Paper Heavy Duty:                                    |                    |
| 6" .....                                                    | \$0.10             |
| 9" .....                                                    | \$0.15             |
| 10" .....                                                   | \$0.25             |
| Knife, Fork, or Spoon.....                                  | \$0.08             |
| Tri Sets                                                    | \$0.25             |
| Paper Bowls (12 oz).....                                    | \$0.15             |
| Clear Sundae Dish (5 oz) .....                              | \$0.20             |
| Table Covers Long (54" x 104") (Many Colors Available) .... | \$3.60             |
| Square (74" x 74") (white only) .....                       | \$3.60             |
|                                                             | <i>per package</i> |
| Scrollware Clear Plates (6" round 20 ct)(per pkg) .....     | \$6.99             |
| Scrollware Clear Trays (5" x 7" 20 ct)(per pkg) .....       | \$4.99             |
| Cup 8 oz Clear (25 ct) .....                                | \$3.50             |
| Cup 16 oz Clear (50 ct).....                                | \$8.29             |
| Cup 1 oz Nut.....                                           | \$4.69             |
| Cup 2 oz Nut.....                                           | \$4.69             |

## RENTALS

|                                                               |                        |
|---------------------------------------------------------------|------------------------|
| Thermal Containers (for hot foods or drinks)..... (each) .... | \$10.00                |
| Linen Table Covers (long or square)..... (each) .....         | \$3.50                 |
| <i>(linens are only available when using attendants)</i>      |                        |
| Punch Bowl with Ladle .....                                   | (per set) ... \$10.00  |
| Chafing Dish with Sterno.....                                 | (per set) .... \$10.00 |
| Other Items Available for Rent                                |                        |

*Equipment must be returned the next business day.*

***There is a \$10.00 per day late fee.***

## DELIVERY CHARGES

*All deliveries need to be paid for in advance*

***Campus deliveries for departments,  
wards and clubs no charge (\$50.00 minimum order)***

|                                                             |          |
|-------------------------------------------------------------|----------|
| Rexburg, Rigby, Menan, St. Anthony .....                    | \$35.00  |
| Idaho Falls, Ririe, Hamer, Ashton, Roberts .....            | \$60.00  |
| Shelley, Blackfoot, Driggs, Tetonian, Victor, Mud Lake..... | \$70.00  |
| Pocatello, Island Park .....                                | \$90.00  |
| West Yellowstone.....                                       | \$100.00 |

***Equipment pick up is same price as deliveries.***

## ATTENDANTS

**Two hours minimum**

Attendants will help set up, serve, and clean up according to your instructions. The charge is \$15.00 per hour per attendant. In addition to the time needed for attendants, include a half hour prep time, a half hour clean up time and transportation time.

Catered functions outside of the Rexburg area will require a minimum of two attendants.

# RECEPTION GUIDE

## How many do I plan for?

As a general rule for local receptions, plan for two thirds of the number of invitations that you sent out. You can get a more accurate count by following this example:

- 500 number of announcements you sent out
- 150 announcements that went out of town
- 150 courtesy announcements that went to businesses or those that you don't think will come.
- 50 this is for those who come but don't stay to eat
- =150 sub total of your original count.
- X2 doubles this number. Most will bring a spouse or friend.
- =300 this is for the number of people to plan refreshments for.

Other things to take into consideration: Are both the bride and groom from the same area? If so, plan a little higher. If either of the families are well known in the area or have jobs where they are visible in the community, plan a little higher. It is wise to note any community events, other receptions, or holidays that fall in the same weekend as your reception. These can also greatly affect your turn out. Holiday weekends generally generate lower attendance. Plan on having at least one helper for every 50 people you invite. The helpers will help the attendant to dish and serve the refreshments and to help clear the tables.

## **Special Events Room Basic Set Up                    \$195.00** *(DOES NOT INCLUDE ROOM RENTAL, TABLES OR CHAIRS)*

- ~ Linen coverings for: book table
- ~ linen skirting and covering for: cake, refreshment, gift and display tables
- ~ any needed glass, plates, bowls, cups and utensils
- ~ one attendant for four hours

Schedule the special events room or Thomas E. Ricks Gardens separately through the campus scheduling 208-496-2248. The Gardens will also need tables and chairs scheduled through Physical Facilities 208-496-2421. (separate fee)

**KEEP IN MIND THAT THIS BROCHURE IS ONLY A PARTIAL LISTING OF WHAT WE OFFER. IF YOU DON'T SEE WHAT YOU ARE LOOKING FOR JUST ASK!**

**PRICES AND ITEMS ARE SUBJECT TO CHANGE**  
**Effective Date 11/3/09**