Instructors with sections meeting any of the following criteria should schedule their final exams in the testing center, during the final class period, or at another arranged time -- but not on the two exam days:

- sections with exams that will last longer than 90 minutes
- sections that begin at 7:15 a.m. or earlier
- sections that start at 4:00 p.m. or later
- sections that meet only one day per week
- sections that do not fit this schedule
- sections that may have conflicting exam schedules
NOTE: Travel plans are not considered extenuating circumstances to adjust an exam schedule.