RN to BSN PRECEPTORSHIP AGREEMENT
BYU-Idaho Department of Nursing

Student Name: ____________________________ , R.N.  Course(s): ____________________________

This agreement is entered into this ______ day of _______ 20____ between Brigham Young University-Idaho (BYU-Idaho), a Utah nonprofit corporation and educational institution and _______________________________________, (the “Experience Provider”)
located at __________________________________________

Phone# ____________________________  E-mail ____________________________

1. INTER-INSTITUTIONAL APPLICATION: In order to facilitate preceptorship opportunities among BYU-Idaho and the Experience Provider, this RN to BSN Preceptorship Agreement is intended to govern the relationship between the Experience Provider and BYU-Idaho with respect to Registered Nurses (RNs) who are actively enrolled students of the BYU-Idaho RN to BSN program involved in a preceptorship arrangement with the Experience Provider.

2. GENERAL CONSIDERATIONS:
   2.1. A preceptorship is a cooperative program between the BYU-Idaho and approved Experience Providers. The Experience Providers provide an observational experience with supervising preceptors, facilities, and instruction which help students acquire the skills and knowledge needed in a clinical setting.
   2.2. This agreement is for the period agreed upon between the Experience Provider and BYU-Idaho.
   2.3. This agreement may be terminated by BYU-Idaho or the Experience Provider for good and sufficient cause by providing reasonable advance written notice to the other.
   2.4. Neither party to this agreement agrees to indemnify the other party or hold harmless the other party from liability hereunder. However, if the common law or statute provides for either a right to indemnity and/or a right to contribution to any party to this agreement, then the right to pursue one or both of these remedies is preserved.

3. THE STUDENT AGREES TO:
   3.1. Comply with the Experience Provider’s policies and procedures (including immunizations, background check, CPR certification).
   3.2. Comply with BYU-Idaho’s dress and grooming standards and honor code.
   3.3. Enroll as a student in one or more of the BYU-Idaho RN to BSN courses containing clinical requirements and perform the duties indicated unless released by the BYU-Idaho and the Experience Provider.
   3.4. Report serious problems, including safety and personnel problems, to the BYU-Idaho Internship Coordinator.
   3.5. Maintain personal health insurance or student health insurance.
   3.6. Participate as an observer leaving most of the hands-on patient care and all of the charting of such care to the supervising preceptor.
   3.7. The student is responsible for providing the Preceptor Manual “Advanced” section to the Preceptor in their initial meeting. The student is also responsible for providing the Preceptor with the Instructor’s name and contact information. The student is also responsible for providing the Preceptor’s name and contact information, with his or her preferred method of contact, to the Instructor at the beginning of the semester.

4. THE EXPERIENCE PROVIDER AGREES TO:
   4.1. Designate a supervising Preceptor who will serve as the liaison with BYU-Idaho and the student.
   4.2. Involve the student for the entire period of the clinical experience as agreed unless this agreement is terminated for cause (See 2.2 above).
   4.3. Give the student the opportunity to perform a variety of tasks to acquire and practice various skills.
   4.4. Orient the student to the Experience Provider’s rules, policies, procedures, methods, and operations.
   4.5. Evaluate the student’s performance and notify the course instructor or student coordinator immediately, preferably by phone, of any cause of dissatisfaction with or of misconduct on the part of the student.
   4.6. Accept the primary responsibility for supervision and control of the student at the preceptorship site.

5. BYU-Idaho AGREES TO:
   5.1. Designate a Student Coordinator for each preceptorship.
   5.2. Ensure the Coordinator and/or Instructor contacts the student and Experience Provider, discusses the student’s progress, and advises relative to the program of study.
   5.3. Ensure the Coordinator and/or Instructor strives to promote harmony and cooperation between the Experience Provider, the student, and BYU-Idaho.
   5.4. Provide liability insurance for the student to cover damage or harm caused by the student in the amount of $1,000,000 per student, per occurrence, $3,000,000 in the aggregate, when this agreement is signed and returned to the BYU-Idaho Department of Nursing.

6. ENTIRE AGREEMENT: This agreement constitutes the entire agreement of the parties with respect to the subject matter of this agreement.

The Experience Provider

Brigham Young University – Idaho

By: ____________________________  By: ____________________________
Administrator or Responsible Officer  Kelly Burgener, Associate Academic VP for Instruction

Print Name: ____________________________  Date: ____________________________

Mail 2 original signed copies to: BYU-Idaho Nursing Outreach
251 Hart Bldg., 525 S Center St. Stop 0910, Rexburg, Idaho 83460-0910  Phone (208) 496-1281

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