

UNIVERSITY STANDARDS



“ Verily I say unto you all: Arise and shine forth, that thy light may be a standard for the nations.

- D&C 115:5

”

PRINCIPLES OF PERSONAL HONOR

“True at all Times”

- Personal honor is integrity in fulfilling commitments, responsibilities, and covenants.
- Personal honor begins with willing obedience and is fully developed when we consistently govern ourselves by true principles.
- Personal honor increases spiritual strength through the ministry of the Holy Ghost.
- Personal honor is central to every aspect of our lives, including the BYU-Idaho experience.
- Personal honor brings us joy and happiness; deepens our desire to love, serve, and lift others; and ultimately helps us to become more like the Savior.

CES Honor Code

Brigham Young University-Idaho and other Church Education System (CES) institutions (Brigham Young University, Brigham Young University-Hawaii, and LDS Business College) exist to educate students in an atmosphere consistent with the ideals and principles of The Church of Jesus Christ of Latter-day Saints. These institutions select employees and students who voluntarily live the principles of the gospel of Jesus Christ.

Living by those standards is a condition of employment and admission. Individuals who are not members of the Church are also expected to maintain the same standards of honor, integrity, morality, and consideration of others. By enrolling at BYU-Idaho, or accepting appointment as an employee, individuals show their commitment to observe the Honor Code standards approved by the Board of Trustees “at all times ... and in all places” (Mosiah 18:9).

“We believe in being honest, true, chaste, benevolent, virtuous, and in doing good to all men.... If there is anything virtuous, lovely, or of good report or praiseworthy, we seek after these things” (13th Article of Faith).

CHURCH EDUCATIONAL SYSTEM HONOR CODE

As a matter of personal commitment, the faculty, administration, staff, and students seek to demonstrate in daily living on and off campus those moral virtues encompassed in the gospel of Jesus Christ, and will:

- Be honest
- Live a chaste and virtuous life
- Obey the law and all campus policies
- Use clean language
- Respect others
- Abstain from alcoholic beverages, tobacco, tea, coffee, and substance abuse
- Participate regularly (if LDS) in church services
- Observe Dress and Grooming Standards
- Encourage others in their commitment to comply with the Honor Code

Good Honor Code Standing

When a student is in good honor code standing, they have the blessings of protection, preparation and peace. It also means a student's conduct is consistent with the Principles of Personal Honor, the CES Honor Code, The Family: A Proclamation to the World, For the Strength of Youth, the University Standards and Policies, and the principles of The Church of Jesus Christ of Latter-day Saints, both on and off campus. Students must be in good honor code standing to be admitted to, continue enrollment at, and graduate from BYU-Idaho.

Students not in good honor code standing may be suspended from the university. Excommunication, disfellowshipment, or disaffiliation from the Church will automatically result in the loss of good honor code standing.

Furthermore, a student is not in good honor code standing if his or her ecclesiastical endorsement has either lapsed or been withdrawn, or if the Student Honor Office has placed a hold on the student's records. All students are required to remain in good honor code standing once admitted to BYU-Idaho, whether they are on or off campus, on or off track.

Individuals who are on any sex-offender registry are not eligible for enrollment at BYU-Idaho. Registered sex offenders will not be allowed employment at BYU-Idaho nor other access to the campus.

University Standards and Policies

The University Standards are designed to support and strengthen the Honor Code. Included are standards and policies on each of the following: (1) academic honesty, (2) student life, (3) dress and grooming, (4) continuing ecclesiastical endorsement, and (5) church attendance. The below standards are not inclusive of all possible violations of the Honor Code. Violations of university standards and policies may result in Student Honor action that may include: counseling and education, warning, steady upward course, probation, suspension or expulsion from the university, and banning from access to university properties.

1. Academic Honesty

Students who attend Brigham Young University-Idaho should seek to be totally honest in all their dealings. They should complete their own work and be evaluated based upon that work. They should avoid academic dishonesty and misconduct in all its forms, including but not limited to, plagiarism, fabrication or falsification, cheating, and other academic misconduct.

Plagiarism

Intentional plagiarism is the deliberate act of representing the words, ideas, or data of another as one's own without providing proper attribution to the original author through quotation, reference, or footnote.

Inadvertent plagiarism involves the inappropriate, but non-deliberate, use of another's words, ideas, or data without proper attribution. Although not a violation of the Honor Code, it is a form of academic misconduct for which an instructor can impose appropriate academic sanctions. Students who are in doubt as to whether they are providing proper attribution have the responsibility to consult with their instructor and obtain guidance.

Plagiarism may occur with respect to unpublished as well as published material. Examples include:

- Direct Plagiarism: the verbatim copying of an original source without acknowledging the source
- Paraphrased Plagiarism: the paraphrasing of ideas from another without attribution, causing a reader to mistake these ideas for the writer's own
- Plagiarism Mosaic: the borrowing of words, ideas, or data from an original source and blending this original material with one's own writing, without acknowledging the source
- Insufficient Acknowledgment: the partial or incomplete attribution of words, ideas, or data from an original source

Fabrication or Falsification

Fabrication or falsification occurs when a student invents or distorts the origin or content of information used as authority. Examples include:

- Citing a source that does not exist. Citing information from a source that is not included in the source for which credit is given
- Citing a source for a secondary proposition that it doesn't support
- Citing a bibliography source when it was neither consulted nor cited in the body of the paper
- Intentionally distorting the meaning or applicability of data
- Inventing data or statistical results to support conclusions

Cheating

A student cheats when he or she attempts to give the appearance of a level of knowledge or skill that has not been obtained. Examples include:

- Copying from another person's work during an examination or while completing an assignment
- Allowing someone to copy work that is not his or her own during an examination or while completing an assignment
- Using unauthorized materials during an examination or while completing an assignment
- Collaborating on an examination or assignment without authorization
- Taking an examination or completing an assignment for another, or permitting another to take an examination or to complete an assignment that is not his or her own

Other Academic Misconduct

Other academic misconduct includes other academically dishonest, deceitful, or inappropriate acts which are intentionally committed. Examples include:

- Inappropriately providing or receiving information or academic work so as to gain unfair advantage over others
- Planning with another to commit any act of academic dishonesty
- Attempting to gain an unfair academic advantage for oneself or another by bribery or by any act of offering, giving, receiving, or soliciting anything of value to another for such purpose
- Changing or altering grades or other official educational records
- Obtaining or providing to another a test or answers to a test that has not been administered
- Breaking and entering into a building or office for the purpose of obtaining unauthorized materials
- Continuing work on an examination or assignment after the allocated time has elapsed
- Submitting the same work for more than one class without disclosure and approval
- Getting equal credit on group assignments when equal work was not done

Procedures for Handling Academic Dishonesty

Instructors are responsible to establish and communicate to students their expectations of behavior with respect to academic honesty and conduct in the course. The instructor will be responsible to investigate any incident of academic dishonesty or misconduct, determine the circumstances, and take appropriate action. Examples of appropriate action include but are not limited to the following:

- Reprimanding the student orally or in writing
- Requiring work affected by the academic dishonesty to be redone
- Administering a lower or failing grade on the affected assignment, test, or course
- Forfeiting their eligibility to drop or withdraw from a course even if the drop or withdraw deadlines have not passed

Refer student to the Student Honor Office. The Student Honor Office will complete an independent investigation and take appropriate action. If the incident involves violation of a public law, e.g., breaking and entering into an office or stealing an examination, the act should be reported to University Security.

Both suspected and proven violations of the Academic Honesty Policy should be reported to the Student Honor Office, detailing the name, incident, and action taken. If the occurrence is sufficiently egregious, or if a pattern of dishonesty or misconduct is discovered, the Student Honor Office may take additional action, based upon the nature of the violation.

If a student disagrees with the determination or action and is unable to resolve the matter to the mutual satisfaction of the student and the instructor, he or she may have it reviewed through the university's grievance process.

2. Student Life

Camping and Overnight Activities

Overnight coed activities that are not university sponsored such as spending the night together at the St. Anthony Sand Dunes, camping, staying in motels or cabins, and similar activities are prohibited. No overnight guests of the opposite sex are permitted at any time in single-student housing.

Computer Crime

Any person who knowingly and without permission accesses or attempts to access any campus computer, computer system, computer program, or network without prior authorization is committing computer fraud.

Copyright

The use of university-owned computers, databases, servers, or the BYU-Idaho website or intranet for the storage, distribution, sharing, viewing, or transmission of copyrighted materials without permission is prohibited.

Curfew and Quiet Hours

Students should be in their own apartments by midnight Saturday through Thursday nights and 1:00 a.m. on Friday nights. Apartment visitors must leave in time to arrive at their own apartments by curfew. Quiet hours are from 10 p.m. to 8 a.m. daily and all day on Sunday.

Disruptive Behavior

Brigham Young University Idaho is committed to provide a safe and secure academic, cultural, social and spiritual environment consistent with the Church Educational System Honor Code. Disruptive behavior is any behavior that adversely impacts the educational process and environment of other students, the community or the administrative functions of the university on or off campus.

Drugs and Alcohol

The use or possession of substances, drink, drug, chemical or dangerous practice that is used to produce a "high" or other artificial effect that may harm your body or mind and associated paraphernalia is prohibited at all times. (For The Strength of Youth pg 26) The university may disclose the violation to the student's parent/guardian. This can be made with or without the students' consent if students are less than 21 years of age at the time of disclosure.

E-mail

Students agree not to share their passwords, send spam mail or any inappropriate material (including messages of a harassing or salacious nature), use their account for commercial purposes or any form of advertising. Students must not enter the e-mail accounts of others nor send e-mail messages posing as someone they are not. Students must not harvest and provide lists of BYU-Idaho e-mail accounts to anyone.

Entertainment and the Media

For the Strength of Youth teaches us to, “choose wisely when using media, because whatever you read, listen to, or look at has an effect on you. Select only media that uplifts you. Do not attend, view, or participate in anything that is vulgar, immoral, violent, or pornographic in any way. Do not participate in anything that presents immorality or violence as acceptable.” Take care that your use of media and entertainment does not dull your sensitivity to the Spirit or interfere with your personal relationships with others. “Do not communicate anything over the Internet or through text that would be inappropriate to share in person. Obey the laws that govern sharing music, movies, and other copyrighted items” (pgs 11-13). See Apartment Living Standards at <http://www.byui.edu/housing/about-approved-housing/apartment-living-standards>

Personal Carry Firearms and Weapons at BYU-Idaho

BYU-Idaho prohibits the possession or use of personal firearms and weapons on property owned or controlled by the university, including on or off campus BYU-Idaho approved housing (see Idaho Code 18-3302C, SB1254), and at programs sponsored by BYU-Idaho, which occur off of campus property (i.e. Discovery, travel related to academic studies, student activities, etc.). For the purpose of this policy, firearms or weapons include any device that can expel a projectile, and/or other dangerous weapons, including knives, explosives, or other items that, in their intended use, are capable of inflicting injury. Because these items pose a clear risk to the persons and property on BYU-Idaho’s campus, violation of this policy will result in appropriate disciplinary sanctions.

Under the laws of the state of Idaho, BYU-Idaho is permitted as a private institution to place limitations on the carrying of weapons onto its private property. No one (employees, students, or visitors) except trained and authorized municipal, county, state, and federal law enforcement officers, or trained and authorized BYU-Idaho Security officers, is permitted to possess or carry firearms or other weapons, concealed or not concealed, with or without a concealed weapons permit, while upon the properties owned or controlled by the university.

Specifically approved and sanctioned BYU-Idaho programs, such as archery courses and Badger Creek programs, may use weapons under the guidance of trained instructors, within the scope of their approved mission. Members of the campus ROTC units may possess and/or carry firearms or weapons with the firing pins or other actuating devices removed as part of official ROTC functions when authorized by the ROTC administrator. ROTC units on campus are also allowed to possess and store unloaded paint ball training equipment in a secured storage area on campus.

BYU-Idaho campus is a weapons-free environment.

Harassment, Hazing, Intimidation or Aggressive Behavior

All forms of harassment including but not limited to verbal, physical, mental, sexual, including sexual misconduct, hazing, intimidation, exploitation, or aggressive behavior that threaten or endanger the physical or emotional health and safety of others is in violation of the Honor Code. To report these types of behavior contact the Student Honor Office at 208-496-9300, Kimball Bldg. Room 270 or the Dean of Students Office at 208-496-9200, Kimball Bldg. Room 290.

Overnight Guests

Because overnight guests often cause interruption and inconvenience to others, all such guests should be cleared with the apartment manager and agreed upon by the roommates. No overnight guests of the opposite sex are permitted at any time. Each tenant shall be responsible for any damage, beyond reasonable wear and tear, to the property of the apartment complex caused by the tenant, members of the tenant’s family, or guests of the tenant.

Pets

No pets of any kind are allowed on campus or in approved housing. See Apartment Living Standards at www.byui.edu/housing/policies/apartment-living-standards.

Pornography

Pornography in any form is not permitted. Use of pornography is a serious sin and can lead to other sexual transgression. Pornography in all forms is especially dangerous and addictive. Avoid pornography at all costs. (For the Strength of Youth, pg 12)

Right of Access

BYU-Idaho is a private institution. Therefore all grounds, walkways, roads, parking areas, and buildings owned by the university are private property. The university retains the right and legal authority to limit or otherwise restrict access to the campus for any reason it may deem appropriate. As an educational institution, BYU-Idaho affirms its right to guard or protect employees, students, and guests from interferences that would disrupt any class, program, activity, event, or permitted function. This includes stalking or other conduct that is threatening or disruptive to students, employees, or guests on campus properties.

Sexual Misconduct

For purposes of this policy, sexual misconduct encompasses a range of behaviors that can create a hostile educational environment, including sexual assault and sexual harassment. This policy applies to sexual misconduct that is perpetrated by or against university students, university employees, participants in university programs, or visitors on its campus, whether the behavior occurs on or off campus. This policy also prohibits retaliation in connection with any reports of possible sexual misconduct that are made under this policy. This policy explains the investigation process used to adjudicate reported violations covered under this policy.

BYU-Idaho is committed to promoting and maintaining a safe and respectful environment for the campus community. Sexual misconduct of any kind is contrary to the teachings of the Church of Jesus Christ of Latter-day Saints and the Church Educational System Honor Code.

The university prohibits sexual misconduct in all of its forms, including (but not limited to) sexual harassment, sexual violence, domestic violence, dating violence, stalking, sexual exploitation, indecent exposure, and all non-consensual sexual contact or behavior (collectively “sexual misconduct”) perpetrated by or against university students, university employees, participants in university programs, or visitors to its campus, whether the behavior occurs on or off campus.

Definitions of prohibited conduct are explained in the University’s Sexual Misconduct Policy at <http://www.byui.edu/titleIX>. Individuals who believe they have been subjected to Sexual Misconduct should make a report even if they have simultaneously been involved in other violations of university policy, such as use of alcohol or drugs. Violations of university policy or the Church Educational System Honor Code do not make a victim at fault for sexual violence or other forms of Sexual Misconduct and may be addressed separately from the sexual misconduct report.

Any person who becomes aware of Sexual Misconduct, needs assistance, or information related to sexual misconduct may contact the Title IX Coordinator, Kip Harris, at 290 Kimball Building, 208-496-9200, titleix@byui.edu or the Student Honor Office at 270 Kimball Building, 208-496-9300, sho@byui.edu.

Single-Student Approved Housing

All single students under the age of 27 must live in approved housing unless they live at home with their parents. Only admitted students are eligible to live in approved housing beginning in their first assigned semester. Individuals enrolled in Continuing Education who are not admitted to a track are not eligible to live in approved housing. Students who wish to live with a relative must receive an exception from the Housing & Student Living Office to live outside of approved housing. Failure to comply with approved housing guidelines will result in a hold being placed on the student record. This hold may prevent a student from registering for classes, release a student from current classes, or prevent a student from acquiring transcripts.

Individuals in the following categories must seek housing in the community market: (a) those who have not been admitted as BYU-Idaho students; (b) students who have been suspended for an Honor Code violation; (c) students on academic suspension; and (d) single students with children. All students living off campus must provide the university with their current local street address while enrolled at BYU-Idaho. Students giving a false address are in violation of the Honor Code and subject to disciplinary action through the Student Honor Office, which may include suspension.

Visitation Guidelines (by the Opposite Sex)

Men and women may visit in apartments of the opposite sex beginning at 10 a.m. Visitors of the opposite sex are not allowed in bedrooms at any time. See Apartment Living Standards at www.byui.edu/housing/policies/apartment-living-standards.

3. Dress and Grooming Standards

The dress and grooming of both men and women should always be modest, neat and clean, and consistent with the dignity adherent to representing The Church of Jesus Christ of Latter-day Saints and any of its institutions of higher education.

Men

A clean and well-cared-for appearance should be maintained. Pants, slacks, and jeans should not be patched, faded, frayed, or torn and must be ankle length—no shorts. Hairstyles should be clean and neat, avoiding extreme styles or colors and trimmed above the collar leaving the ear uncovered. Caps or hats should not be worn in buildings. Sideburns should not extend below the earlobe or onto the cheek. If worn, mustaches should be neatly trimmed and may not extend beyond or below the corners of the mouth. Men are expected to be clean-shaven; beards are not acceptable. Earrings and other body piercings are unacceptable. Shoes should be worn in all public campus areas. Flip-flops and other casual footwear are inappropriate on campus.

Women

A clean and well-cared-for appearance should be maintained at all times. Clothing is inappropriate when it is sleeveless, strapless, backless, or revealing. It should not have slits above the knee or be formfitting. Dresses and skirts must be knee length or longer (even with leggings worn). Pants, slacks or jeans should not be patched, faded, frayed, or torn and must be ankle length—no capris or shorts may be worn on campus. Hairstyles should be clean and neat, avoiding extreme styles and unnatural colors. Caps or hats should not be worn in buildings. Excessive ear piercings (more than one pair) and all other body piercings are inappropriate. Shoes should be worn in all public campus areas. Flip-flops and other casual footwear are inappropriate on campus.

Campus Attire

Men and women should be neat and clean in appearance. Avoid extreme clothing and hairstyles. Pants, slacks or jeans should not be frayed or torn and must be ankle length. Hats should not be worn in buildings. Shoes should be worn in all public areas. Flip-flops and shorts are not appropriate campus attire.

Dress Standards for Men and Women at Campus Events

Activity and Recreational Attire

Dress standards for each event will be specified prior to the event. If no standard is indicated, the minimum standard is campus attire. Modest casual attire may be worn at certain activities and events. Shorts and other pants ending above the ankle are inappropriate for campus. Shorts are only allowed at playing fields and must be modest in length. Traveling across campus to activities in shorts is not appropriate.

Event Attire

The minimum standard for men will be shirt and tie. Jeans are not appropriate. The minimum standard for women will be a dress (or a skirt and blouse or sweater). Casual dress or clothing will not be permitted.

Semiformal Dance Attire

Men: A tuxedo is optional, while church attire such as a sports coat with a tie is recommended. A dress shirt and tie or a dressy sweater and dress slacks are acceptable. Dress shoes are required. Athletic shoes, T-shirts, kilts, jeans, and grubby attire are not appropriate.

Women: A formal dress is optional; Sunday dress is recommended (a modest dress with the hemline or slit at or below the knee). Dress shoes are required. Athletic shoes, sleeveless dresses, spaghetti straps, low-cut necklines, unlined see-through materials, and open-back dresses below the shoulder blades are not appropriate.

Special-Theme Dances

Dress should be consistent with university dress standards at all events. Appropriate dress will be specified in the publicity prior to the dance.

Swim Wear

Brigham Young University Idaho invites students to refer to, For the Strength of Youth when choosing their swimsuit attire. Specifically we are taught, “Never lower your dress standards for any occasion. Doing so sends the message that you are using your body to get attention and approval and that modesty is important only when it is convenient”.

Swimsuits should be modest in fabric, fit and style. Women’s suits should cover the stomach. Men’s suits should sit at the waist.

4. Continuing Ecclesiastical Endorsement

The Board of Trustees of BYU-Idaho requires every student, attending the university to have an annual continuing ecclesiastical endorsement. This will be completed by the bishop of the ward in which the student and/or membership record reside. The continuing endorsement must be completed prior to registering for classes.

The bishop verifies the following:

- If LDS, the student is in full fellowship in the Church
- The student lives a chaste and virtuous life, including avoidance of pornography, abstinence from sexual relations outside of marriage, and abstinence from homosexual conduct
- The student lives the Word of Wisdom by abstaining from alcoholic beverages, tobacco, coffee, tea, and other harmful substances
- The student demonstrates appropriate and consistent church activity
- The student is honest

The student verifies they are striving to live the Honor Code. Students will renew their endorsement during the first semester of their assigned track. Online students without an assigned track will renew their endorsement annually during the semester of their initial enrollment.

5. Church Attendance

One of the greatest advantages Brigham Young University-Idaho offers its students is the opportunity to be a member of a student ward and stake. Sunday meetings, Monday home evenings and other activities contribute to the spiritual and social growth of each student. Progress toward spirituality and righteousness is greatly enhanced through participation in the sacrament, priesthood, Relief Society and auxiliary meetings provided each week. BYU-Idaho's most important mission is to encourage students to live the principles and build testimonies of the restored gospel of Jesus Christ.

Attendance in your assigned ward is a requirement for continued enrollment. Students who do not attend their church meetings may have their endorsements withdrawn.

Single students living in approved housing are expected to attend their assigned YSA ward. Students whose home is in the immediate community are expected to attend their home ward or assigned YSA ward. Married students generally attend married-student wards but may elect to attend community ward in which they reside based on specific family needs.