Federal government regulations require proof of identity and eligibility to work in the United States. All documents must be original. Laminated cards, copies and faxes are not acceptable. For a complete list of appropriate I.D., visit the employment Web site listed above. Additional job opportunities for students can be found off campus in Rexburg, Idaho Falls and surrounding communities.

Requirements to Work on Campus
Students are eligible to be hired for on-campus employment if they are fully matriculated and taking 6 or more credits during on-track semesters (or an equivalent credit load per block). Student employees are normally limited to a maximum of 20 hours of work per week on campus while school is in session.

Job Application Procedures
Students should follow the application instructions located at the bottom of each job posting. Resumes are required for most jobs and students are encouraged to dress professionally when applying.

Employment Paperwork
Federal government regulations require proof of identity and eligibility to work in the United States. All documents must be original. Laminated cards, copies and faxes are not acceptable. For a complete list of appropriate I.D., visit the employment Web site listed above.

Student employment questions can be directed to the Human Resources office located in Kimball 226, phone 496-1700 or at humanresources@byui.edu.

HOUSING
Single-student Approved Housing
All single students under the age of 30 must live in approved housing unless they live at home with their parents. Only admitted students are eligible to live in approved housing beginning in their first assigned semester. Individuals enrolled in Continuing Education who are not admitted to a track or online-only students are not eligible to live in approved housing. Students who wish to live with a relative must receive an exception from the Housing & Student Living Office to live outside of approved housing. Exceptions are granted on a case-by-case basis and do not constitute an approval of the dwelling, but rather temporary approval of the living situation for the student.

Exceptions are time-bound and may be withdrawn at any time. Those whose spouse has passed away or are divorced must receive an exception from the Housing & Student Living Office to live in approved housing. Failure to comply with approved housing guidelines will result in a hold being placed on the student record. This hold may prevent a student from registering for, adding, or dropping classes.

Individuals in the following categories must seek housing in the community market: (a) those who have not been admitted as BYU-Idaho students; (b) students who have been suspended for an Honor Code violation; (c) students on academic suspension; and (d) single students with children. All students living off campus must provide the university with their current local street address while enrolled at BYU-Idaho. Students giving a false address are in violation of the Honor Code and subject to disciplinary action through the Student Honor Office, which may include suspension.

On-Campus Housing
BYU-Idaho owned and operated apartments for men and women are conveniently located on campus in close proximity to the student center and many academic buildings. Utilities, Internet, and coin-op central laundry facilities are provided in each of the six buildings. Parking permits are available for a nominal fee.

Reservations for on-campus apartments are made on a first-come-first-serve basis. Check our web site for contract options and costs. Contracts are available for winter, spring, and fall semesters, as well as for summer session and Christmas break. A refundable deposit of $75 is required when signing a contract. A onetime processing fee of $25 will also be charged for new tenants. Students can purchase a contract online at byui.edu/housing.

On-Campus Cooking Style for Women and Men
Each apartment has a kitchen, living room, and bathroom. Hallway closets provide extra storage. Cooking style apartments include two bedrooms (four roommates) and are furnished with lofted or bunked beds, a desk, chair and dresser per student. Kitchens are furnished with a microwave, oven, dishwasher, refrigerator, disposals and a kitchen table with four chairs. Students provide their own dishes and cooking utensils. Apartments include a furnished living room space with two couches. Main lounges include televisions and a large gathering space.

On-Campus Non-Cooking for Men
Each apartment has three bedrooms (six roommates) and a living room, double-sink bathroom, and closets in the hallway for storage. Living rooms are furnished with a sofa and loveseat. Each bedroom is furnished with a bunk bed, desk and chair for each student and a small refrigerator/freezer/microwave. Each bedroom also includes a high-efficiency closet with short and long hanging spaces and dresser drawers for each student including personal vanity areas with storage for small personal items. Main lounges have televisions and a space for large gatherings. A Ping-Pong table, pool table, and foosball table are also available in the upper lounge. Kitchens are not available in the apartment, but the upper lounge offers a small kitchen for limited use. Meal plan information is available at byui.edu/foodservices.