

PRINCIPLES OF PERSONAL HONOR

“True at all Times”

- Personal honor is integrity in fulfilling commitments, responsibilities, and covenants.
- Personal honor begins with willing obedience and is fully developed when we consistently govern ourselves by true principles.
- Personal honor increases spiritual strength through the ministry of the Holy Ghost.
- Personal honor is central to every aspect of our lives, including the BYU-Idaho experience.
- Personal honor brings us joy and happiness; deepens our desire to love, serve, and lift others; and ultimately helps us to become more like the Savior.

CHURCH EDUCATION SYSTEM HONOR CODE

Brigham Young University-Idaho and other Church Education System (CES) institutions (Brigham Young University, Brigham Young University-Hawaii, and LDS Business College) exist to educate students in an atmosphere consistent with the ideals and principles of The Church of Jesus Christ of Latter-day Saints. These institutions select employees and students who voluntarily live the principles of the gospel of Jesus Christ. Living by those standards is a condition of employment and admission. Individuals who are not members of the Church are also expected to maintain the same standards of honor, integrity, morality, and consideration of others. By enrolling at BYU-Idaho, or accepting appointment as an employee, individuals show their commitment to observe the Honor Code standards approved by the Board of Trustees “at all times ... and in all places” (Mosiah 18:9).

“We believe in being honest, true, chaste, benevolent, virtuous, and in doing good to all men.... If there is anything virtuous, lovely, or of good report or praiseworthy, we seek after these things” (13th Article of Faith).

As a matter of personal commitment, faculty, staff, and students of BYU, BYU-Hawaii, BYU-Idaho, and LDS Business College seek to demonstrate in daily living on- and off- campus those moral virtues encompassed in the gospel of Jesus Christ, and will:

- Be honest
- Live a chaste and virtuous life
- Obey the law and all campus policies
- Use clean language
- Respect others
- Abstain from alcoholic beverages, tobacco, tea, coffee and substance abuse
- Participate regularly in church services
- Observe Dress and Grooming Standards
- Encourage others in their commitment to comply with the Honor Code

Good Honor Code Standing

To be in good honor code standing means a student’s conduct is consistent with the Principles of Personal Honor, the CES Honor Code, The Family: A Proclamation to the World, For the Strength of Youth, the University Standards and Policies, and the principles of The Church of Jesus Christ of Latter-day Saints, both on and off campus. Students must be in good honor code standing to be admitted to, continue enrollment at, and graduate from BYU-Idaho. Students not in good honor code standing may be suspended from the university. Excommunication, disfellowshipment, or disaffiliation from the Church will automatically result in the loss of good honor code standing.

Furthermore, a student is not in good honor code standing if his or her ecclesiastical endorsement has either lapsed or been withdrawn, or if the Student Honor Office has placed a hold on the student’s records.

All students are required to remain in good honor code standing at all times once admitted to BYU-Idaho, whether they are on or off campus, on or off track. The Student Honor and Admission offices may place a hold on a student’s admission, registration or student record when they receive reports of misconduct. While these offices typically notify the student before placing holds, they reserve the right to place a hold after attempts to notify the student have failed. Written authorization by the student is required in order to disclose whether the student is in good honor code standing to any person or organization outside of those regularly allowed such information. Individuals who are registered sex offenders pursuant to law are not eligible for enrollment at BYU-Idaho. Registered sex offenders will not be allowed employment at BYU-Idaho nor other access to the campus.

UNIVERSITY STANDARDS AND POLICIES

The University Standards are designed to support and strengthen the Honor Code. Included are specific standards and policies on each of the following: (1) academic honesty, (2) university standards, (3) dress and grooming, (4) ecclesiastical endorsements for continuing students, and (5) church attendance. BYU-Idaho uses its discretion to determine violations that fall within the expectations of conduct defined in the Honor Code. The below standards are not inclusive of all possible violations of the Honor Code.

1. ACADEMIC HONESTY

BYU-Idaho students should seek to be completely honest in all their dealings. They should complete their own work and be evaluated for that work. They should avoid academic dishonesty and misconduct in all its forms, including but not limited to plagiarism, fabrication, falsification, and cheating.

Plagiarism

Intentional plagiarism is the deliberate act of representing the words, ideas, or data of another as one’s own without providing proper attribution to the original author through quotation, reference, or footnote.

Inadvertent plagiarism involves the inappropriate, but non-deliberate, use of another’s words, ideas, or data without proper attribution. Although not a violation of the Honor Code, it is a form of academic misconduct for which an instructor can impose appropriate academic sanctions. Students who are in doubt as to whether they are providing proper attribution have the responsibility to consult with their instructor and obtain guidance.

Plagiarism may occur with respect to unpublished as well as published material. Examples include:

- Direct Plagiarism: the verbatim copying of an original source without acknowledging the source
- Paraphrased Plagiarism: the paraphrasing of ideas from another without attribution, causing a reader to mistake these ideas for the writer’s own
- Plagiarism Mosaic: the borrowing of words, ideas, or data from an original source and blending this original material with one’s own writing, without acknowledging the source
- Insufficient Acknowledgment: the partial or incomplete attribution of words, ideas, or data from an original source

Fabrication or Falsification

Fabrication or falsification occurs when a student invents or distorts the origin or content of information used as authority. Examples include:

- Citing a source that does not exist
- Citing information from a source that is not included in the source for which credit is given
- Citing a source for a secondary proposition that it does not support
- Citing a bibliography source when it was neither consulted nor cited in the body of the paper
- Intentionally distorting the meaning or applicability of data
- Inventing data or statistical results to support conclusions

Cheating

A student cheats when he or she attempts to give the appearance of a level of knowledge or skill that has not been obtained. Examples include:

- Copying from another person's work during an examination or while completing an assignment
- Allowing someone to copy work that is not his or her own during an examination or while completing an assignment
- Using unauthorized materials during an examination or while completing an assignment
- Collaborating on an examination or assignment without authorization
- Taking an examination or completing an assignment for another, or permitting another to take an examination or to complete an assignment that is not his or her own

Other Academic Misconduct

Other academic misconduct includes other academically dishonest, deceitful, or inappropriate acts which are intentionally committed. Examples include:

- Inappropriately providing or receiving information or academic work so as to gain unfair advantage over others
- Planning with another to commit any act of academic dishonesty
- Attempting to gain an unfair academic advantage for oneself or another by bribery or by any act of offering, giving, receiving, or soliciting anything of value to another for such purpose
- Changing or altering grades or other official educational records
- Obtaining or providing to another a test or answers to a test that has not been administered
- Breaking and entering into a building or office for the purpose of obtaining unauthorized materials
- Continuing work on an examination or assignment after the allocated time has elapsed
- Submitting the same work for more than one class without disclosure and approval
- Getting equal credit on group assignments when equal work was not done

Procedures for Handling Academic Dishonesty

Instructors are responsible to establish and communicate to students their expectations of behavior with respect to academic honesty and conduct in the course. The instructor will be responsible to investigate any incident of academic dishonesty or misconduct, determine the circumstances, and take appropriate action. Examples of appropriate action include but are not limited to the following:

- Reprimanding the student orally or in writing
- Requiring work affected by the academic dishonesty to be redone
- Administering a lower or failing grade on the affected assignment, test, or course

Refer student to the Student Honor Office. The Student Honor Office will complete an independent investigation and take appropriate action. If the incident involves violation of a public law, e.g., breaking and entering into an office or stealing an examination, the act should be reported to University Security.

Both suspected and proven violations of the Academic Honesty Policy should be reported to the Student Honor Office, detailing the name, incident, and action taken. If the occurrence is sufficiently egregious, or if a pattern of dishonesty or misconduct is discovered, the Student Honor Office may take additional action, based upon the nature of the violation.

If a student disagrees with the determination or action and is unable to resolve the matter to the mutual satisfaction of the student and the instructor, he or she may have it reviewed through the university's grievance process (See Student Academic Grievance Policy).

If an affected student disagrees with the determination or action and is unable to resolve the matter to the mutual satisfaction of the student and the instructor, he or she may have it reviewed through the university's grievance process. (See Student Academic Grievance Policy)

2. UNIVERSITY STANDARDS

Camping and Overnight Activities

Overnight co-ed activities that are not university sponsored such as spending the night together at the St. Anthony Sand Dunes, camping, staying in motels or cabins, and similar activities are prohibited. No overnight guests of the opposite sex are permitted at any time in single-student housing. Violations of this policy may result in disciplinary action, including separation from the university.

Computer Crime

Any person who knowingly and without permission accesses or attempts to access any campus computer, computer system, computer program, or network without prior authorization is committing computer fraud. This offense may result in a misdemeanor or felony charge. Students found guilty of computer fraud may lose their campus computer access and e-mail privileges, and/or be subject to disciplinary action, including expulsion from the university.

Copyright

The use of university-owned computers, databases, servers, or the BYU-Idaho website or intranet for the storage, distribution, sharing, viewing, or transmission of copyrighted materials without permission is prohibited. Committing the previously stated offense may result in a student's loss of campus computer access and e-mail privileges. He or she may be subject to disciplinary action, including separation from the university.

Curfew Hours

All BYU-Idaho students are to be in their own apartments by midnight every night of the week except Friday, when curfew is one o'clock a.m. When attending university functions that end later than established curfew hours, such as plays and concerts, students should be in within 30 minutes after the event is over.

Disruptive Behavior

Students involved in behavioral misconduct, abuse of administrative processes, violation of university policy or procedures, inappropriate classroom behavior, intimidation, threats, violence, or other inappropriate actions whether on campus, in BYU-Idaho approved housing, in community housing, in public, or in any BYU-Idaho program or activity, may be required to leave the institution or its properties when their misconduct significantly and adversely impacts the university's ability to perform its mission or disrupts the general environment BYU-Idaho is striving to achieve.

Spiritual Environment

Brigham Young University–Idaho 2012-2013

In cases involving an individual with a disability, including mental disabilities, this policy will operate to make a determination based upon an individual's behavior rather than upon the individual's status of having a disability.

When it is determined that an individual is involved in significant disruptive behavior, the student will receive an appropriate sanction, including but not limited to, counsel and education, warning, probation, suspension or expulsion from the university, and banning from access to university properties. Referral for criminal prosecution will be made when warranted.

Drugs and Alcohol

The use or possession of illegal substances or alcohol and associated paraphernalia is prohibited at all times. Individuals found in violation will be disciplined in accordance with current policy. Disclosure of a violation may be made to a student's parent/guardian by the Student Honor Office or the Dean of Students Office. This disclosure can be made with or without the students' consent if students are less than 21 years of age. There may be effects on students' financial aid if they are convicted of controlled substance use and/or abuse.

E-mail

Students agree to not share their password, not send spam mail or any inappropriate material (including messages of a harassing or salacious nature), not to use their account for commercial purposes, and to keep all e-mail within the Honor Code. Students also agree not to enter the e-mail accounts of others nor send e-mail messages posing as someone they are not. Students must not harvest and provide lists of BYU-Idaho e-mail accounts to anyone.

Entertainment and the Media

"For the Strength of Youth" teaches us to, choose wisely when using media, because whatever you read, listen to, or look at has an effect on you. Select media that uplifts you. Do not attend, view, or participate in anything that is vulgar, immoral, violent, or pornographic in any way. Do not participate in anything that presents immorality or violence as acceptable. Take care that your use of media and entertainment does not dull your sensitivity to the Spirit or interfere with your personal relationships with others. Do not communicate anything over the Internet or through texting that would be inappropriate to share in person. Obey the laws that govern sharing music, movies, and other copyrighted items (pg. 11-13).

Firearms

BYU-Idaho prohibits the possession or use of firearms and weapons on property owned or controlled by the university, including residence halls (see Idaho Code 18-3302C), and at programs sponsored by BYU-Idaho, which occur off campus property (i.e. Discovery, travel related to academic studies, student activities, etc.). For the purpose of this policy, firearms or weapons include any device that can expel a projectile, and/or other dangerous weapons, including knives, explosives, or other items that, in their intended use, are capable of inflicting injury. Because these items pose a clear risk to the persons and property on BYU-Idaho's campus, violation of this policy will result in appropriate disciplinary sanctions.

No one (employees, students, or visitors) except municipal, county, state, or federal law enforcement officers shall be permitted to possess or carry firearms or other weapons, concealed or not concealed, with or without a concealed weapon permit, while upon the properties owned or controlled by the university without specific written permission from the Dean of Students.

Members of the campus ROTC units may possess and/or carry firearms or weapons as part of official ROTC functions when authorized by the ROTC administrator. Off-campus approved housing complex owners and managers may assume the responsibility of storing weapons, firearms, or ammunition on the premises only if these items are kept under lock and key in a gun safe outside of student apartments. Any questions regarding this provision may be directed to the Housing and Student Living Director.

Harassment, Hazing, Intimidation or Aggressive Behavior

All forms of harassment (verbal, physical, mental or sexual), hazing, intimidation, exploitation, or aggressive behavior that threaten or endanger the physical or emotional health and safety of others is in violation of the Honor Code. Any such behavior, including poking, hitting, slapping, punching, kicking, profanity, or abusive language will not be tolerated. Participants in such behaviors are subject to university disciplinary action including separation from the university, as well as referral to law enforcement. Students who encounter these types of behavior should contact the Student Honor Office at 208-496-9300, Kimball Building Room 270 or the Dean of Students Office at 208-496-9200, Kimball Building Room 290.

Overnight Guests

Because overnight guests often cause interruption and inconvenience to others, all such guests should be cleared with the apartment manager and agreed upon by the roommates. No overnight guests of the opposite sex are permitted at any time. Each tenant shall be responsible for any damage, beyond reasonable wear and tear, to the property of the apartment complex caused by the tenant, members of the tenant's family, or guests of the tenant.

Pets

No pets of any kind are allowed in approved housing.

Pornography

Individuals who use the Internet to share, transmit, access, view, or read pornography may lose their campus computer access and e-mail privileges and/or be subject to disciplinary action, including separation from the university.

Quiet Hours (Approved Housing)

Quiet Hours in approved housing are from 10 p.m. until 8:30 a.m. Monday through Saturday and all day on Sunday. Quiet hours are designed to help students have adequate time for proper study and sleep.

Right of Access

BYU-Idaho is a private institution. Therefore all grounds, walkways, roads, parking areas, and buildings owned by the university are private property. The university retains the right and legal authority to limit or otherwise restrict access to the campus for any reason it may deem appropriate. As an educational institution, BYU-Idaho affirms its right to guard or protect employees, students, and guests from interferences that would disrupt any class, program, activity, event, or permitted function. This includes stalking or other conduct that is threatening or disruptive to students, employees, or guests on campus properties. Individuals who refuse to follow this policy will be banned from campus and be subject to arrest and prosecution for criminal trespass in violation of Idaho Code 18-7008.

Sexual Harassment

Sexual harassment, including sexual violence is not tolerated at BYU-Idaho. Sexual harassment refers to unwelcome conduct of a sexual nature. Sexual harassment may include 1) unwelcome sexual advances, 2) requests for sexual favors, and 3) other verbal, non-verbal, or physical conduct of a sexual nature. Sexual harassment may also include denying or limiting, on the basis of sex, the student's ability to participate in or receive benefits, services, or opportunities in university programs. BYU-Idaho's policy against sexual harassment, including sexual violence extends not only to employment situations but to academic situations as well. If a student feels he or she has encountered sexual harassment, sexual violence, gender-based discrimination, or needs assistance or information related to allegations of sexual harassment, he or she should contact the Student Honor Office at 208-496-9300, Kimball Building Room 270 or the Dean of Students Office at 208-496-9200, Kimball Building Room 290.

Single-Student Approved Housing

All single students under the age of 30 must live in approved housing unless they live at home with their parents. Only admitted students are eligible to live in approved housing beginning in their first assigned semester. Individuals enrolled in Continuing Education who are not admitted to a track are not eligible to live in approved housing. Students who wish to live with a relative must receive an exception from the Housing & Student Living Office to live outside of approved housing. Exceptions are granted on a case-by-case basis and do not constitute an approval of the dwelling, but rather temporary approval of the living situation for the student. Exceptions are time-bound and may be withdrawn at any time. Those whose spouse has passed away or who are divorced must receive an exception from the Housing & Student Living Office to live in approved housing. Failure to comply with approved housing guidelines will result in a hold being placed on the student record. This hold may prevent a student from registering for classes, releasing a student from current classes, or prevent a student from acquiring transcripts.

Individuals in the following categories must seek housing in the community market: (a) those who have not been admitted as BYU-Idaho students; (b) students who have been suspended for an Honor Code violation; (c) students on academic suspension; and (d) single students with children. All students living off campus must provide the university with their current local street address while enrolled at BYU-Idaho. Students giving a false address are in violation of the Honor Code and subject to disciplinary action through the Student Honor Office, which may include suspension. For more information contact housing and student living <http://www.byui.edu/housing>.

Visitation Guidelines (by the Opposite Sex)

Men and women may visit in apartments of the opposite sex beginning at noon. All must leave in time to arrive at their own apartment by curfew. Visitors need to be in compliance with the following guidelines:

- There should always be at least three people in an apartment being visited by a member of the opposite sex.
- Blinds/drapes should be left open during the visit.
- Visitors of the opposite sex are not allowed in bedrooms at any time.
- Visitors must have the approval of the roommates before being allowed in the apartment.

3. DRESS AND GROOMING STANDARDS

“Never lower your standards of dress. Do not use a special occasion as an excuse to be immodest. When you dress immodestly, you send a message that is contrary to your identity as a son or daughter of God. You also send the message that you are using your body to get attention and approval”. (For the Strength of Youth, pg.6-7).

Dress Standards for Men and Women Campus Attire

Men and Women Campus Attire

Immodest clothing is any clothing that is tight, sheer, or revealing in any other manner. Men and women should be neat and clean and avoid being extreme or inappropriately casual in clothing, hairstyle and behavior (pg.7) Pants, slacks or jeans should not be patched, faded, frayed or torn and must be ankle length. Hairstyles should be clean and neat, avoiding extreme styles and unnatural colors. Caps or hats should not be worn in buildings. Shoes should be worn in all public campus areas. Flip-flops and other casual footwear are inappropriate on campus. Shorts are not appropriate campus attire. Do not disfigure yourself with tattoos or body piercings.

Women

Clothing is immodest when it is sleeveless, does not cover the stomach or is low-cut in the front or back. Dresses and skirts should be knee-length or longer (even with leggings worn). No capris may be worn on campus. Women may wear one pair of earrings.

Men

Sideburns should not extend below the earlobe or onto the cheek. Men are expected to be clean shaven, moustaches, if worn, should be neatly trimmed and may not extend beyond or below the corners of the mouth. Beards are not appropriate.

Dress Standards for Men and Women at Campus Events

Activity and Recreational Attire

Dress standards for each event will be specified prior to the event. If no standard is indicated, the minimum standard will be campus attire. Modest casual attire may be worn at certain activities and events. Shorts and other pants ending above the ankle are inappropriate for campus. Shorts are only allowed at playing fields and must be modest in length. Traveling across campus to activities in shorts is not appropriate.

Event Attire

The minimum standard for men will be shirt and tie. Jeans are not appropriate. The minimum standard for women will be a dress (or a skirt and blouse or sweater). Casual dress or clothing will not be permitted.

Semiformal Dance Attire

Men: A tuxedo is optional, while church attire such as a sports coat or dressy sweater is recommended. A dress shirt and tie, formal half-collar shirt without tie, or turtleneck with a sport coat and dress slacks are acceptable. Dress shoes are required. Athletic shoes, t-shirts, kilts, jeans, and grubby attire are not appropriate.

Women: A formal dress is optional; Sunday dress is recommended (a modest dress with the hemline or slit at or below the knee). Dress shoes are required. Athletic shoes, sleeveless dresses, spaghetti straps, low-cut necklines, unlined see-through materials, and open-back dresses below the shoulder blades are not appropriate.

Special-Theme Dances

Dress should be consistent with university dress standards at all events. Appropriate dress will be specified in the publicity prior to the dance.

Swim Wear

Brigham Young University Idaho invites students to refer to, For the Strength of Youth when choosing their swimsuit attire. Specifically we are taught, “Never lower your dress standards for any occasion. Doing so sends the message that you are using your body to get attention and approval and that modesty is important only when it is convenient”.

Swimsuits should be modest in fabric, fit and style. Women’s suits should cover the stomach. Men’s suits should sit at the waist.

4. ECCLESIASTICAL ENDORSEMENTS

The Board of Trustees of BYU-Idaho requires every student attending the university to have an annual ecclesiastical endorsement from the bishop of the ward in which he or she resides. The endorsement fosters communication between students and ecclesiastical leaders. It gives bishops an opportunity to review a student's understanding of and commitment to the Honor Code.

The bishop verifies the following:

- If LDS, the student is in full fellowship in the Church
- The student lives a chaste and virtuous life, including avoidance of pornography, abstinence from sexual relations outside of marriage, and abstinence from homosexual behavior
- The student lives the Word of Wisdom by abstaining from alcoholic beverages, tobacco, coffee, tea, and other harmful substances
- The student demonstrates appropriate and consistent church activity
- The student is honest

The student verifies he or she is striving to live the Honor Code. Students will renew their endorsement during the first semester of their assigned track and will be notified by e-mail.

5. CHURCH ATTENDANCE

One of the greatest advantages Brigham Young University-Idaho offers its students is the opportunity to be a member of a student ward and stake. Sunday meetings, Monday night family home evenings and Tuesday activity nights contribute to the spiritual and social growth of each student. Progress toward spirituality and righteousness is greatly enhanced through participation in the sacrament, priesthood, Relief Society and auxiliary meetings provided each week. BYU-Idaho's most important mission is to encourage students to live the principles and build testimonies of the restored gospel of Jesus Christ. Attendance in your assigned ward meetings is a requirement for continued enrollment. Students who do not attend their church meetings may have their endorsements withdrawn.

Single students living in approved housing are expected to attend their assigned YSA ward. Students whose home is in the immediate community are expected to attend their home ward or assigned YSA ward. Married students generally attend married-student wards but may elect to attend community ward in which they reside based on specific family needs.

Reported Violations of the Honor Code

Students and managers have assumed the obligation to "...encourage others in their commitment to comply with the Honor Code." Reported violations of the Honor Code will be investigated by the Student Honor Office. The Student Honor Office will gather pertinent information and determine if a reported student is in violation of the Principles of Personal Honor, the CES Honor Code, the principles and standards of The Family: A Proclamation to the World, For the Strength of Youth, university policies, and the principles of The Church of Jesus Christ of Latter-day Saints, both on and off campus. For more information see Student Honor www.byui.edu/StudentHonor.