Requirements for your experience to qualify as an official Internship for the BYUI Art Department:

1. An internship must be in your area of study. (You can’t be a janitor at an art studio and count that as internship experience). Internships for Photographers should be with Photographers, Internships for Art Historians should be with museums or places that relate to art history, etc.

2. You must work with a professional who has a Bachelor’s degree in your field of study and at least 5 years industry experience.

3. You must work a minimum of 100 hrs. for each credit hour you sign up to earn. (You can earn from 1-4 credits. The internship course can be repeated for up to 4 earned internship credits. Note: You pay for each credit you sign up for, so only sign up for the minimum number of credits you need to graduate).

4. Employers must be registered with our system as internship providers. Questions regarding this process may be directed to the ADC at internships@byui.edu or 208-496-9827.

5. Before you apply for your internship following the steps found here: http://byui.edu/internships/internship-approval you must email the following to the Art Dept. Internship Coordinator (Bro. Randall, randalls@byui.edu):
   - the name of your internship provider,
   - the hours you plan on working each week,
   - the dates you plan on working for,
   - your supervisor’s name and title, and
   - a brief description of your job duties as they were described to you (as much as you know).

6. Please review the syllabus for the internship course to familiarize yourself with the course requirements etc. Once you are approved for an internship and authorized to add the course, you will need to enroll in the Art 498R class. Complete all assignments on that I-Learn course to receive credit for your internship experience.

7. Students who do not complete their internships during the normal semester time frame will receive a T grade. A final grade will be assigned once the assignments are completed. Students shouldn’t extend their internships much more than a few weeks beyond the end of a normal semester where possible. Acceptiions to this must be cleared with the internship coordinator.

For answers to common questions regarding internships please visit this link: http://byui.edu/internships/internship-faq