Photography Manager

Supervisor: Marketing Coordinator

Area: Publicity

Goal: Help with the positive promotion and advertisement of RecSports by taking quality photographs to be used for publicity.

1. Maintain positive image for RecSports and represent yourself and the school on a manner you would be proud of.
2. Set goals and develop a vision to obtain those goals. Work to achieve the goals that have been set.
3. Know the policies and procedures of RecSports.
4. Find volunteers to form a committee.
5. Work 3-5 hours/week
6. Take pictures at games, events, and tournaments.
7. Take pictures for advertisements.
8. Keep photos organized and easily accessible.
10. Learn how to properly operate the computer program and how to do posters.
11. Help with getting the Spotlight of the week picture.
12. Take photos at games.
13. Responsible for taking pictures of champions after the championship games.

All Staff Duties:

1. Hold weekly one-on-ones with managers and director.
3. Hold weekly area council.
4. Fill out weekly reflections each week.
5. Review managers’ weekly reflections.
6. Establish and be present during office hours.
7. Help protect the name of RecSports and BYU-Idaho.
8. Complete mid-semester and final semester evaluations.
9. Fill out end of semester report completely and accurately.
10. Know the policies and procedures of RecSports.
11. Have fun this position is what you make of it.
12. If you have any questions ask.