Role of the Institute Director

BYU-Idaho and Seminaries and Institutes wish to enlist the help of institute directors (or full-time instructors they designate) without overburdening them. To that end, the vast majority of responsibilities at the local level are placed on the shoulders of the Church service mission couples. Specifically, institute directors or those who assist them should help administer Pathway within these guidelines:

Role of Institute Directors

1. Schedule building and attend orientation firesides for ecclesiastical leaders.
2. Assist BYU-Idaho in reaching out to current institute students not enrolled in college via email and personal invitation.
3. Serve as the lead presenter for the potential student firesides once a year (unless greater student demand allows for Pathway cohorts each semester). Online training, support materials, and assistance from Pathway Service Couple will be provided by BYU-Idaho.
4. Coordinate Thursday night teaching schedule to accommodate Book of Mormon 121 or 122 during the institute’s Fall and Winter semester. (Pathway students may be grouped into one separate class or integrated into a class open to all Institute students.)
5. Provide classrooms and access to building during BYU-Idaho semester calendar.
6. Provide transcript information to BYU-Idaho for transferrable credit courses.
7. Once or twice a semester, briefly observe the Church service couple on a Thursday night and report any major challenges to BYU-Idaho.

While BYU-Idaho will gladly welcome input on any aspect from institute directors and personnel, please note that institute directors will not be responsible for the following:

1. Finding Church service mission couples.
2. Training Church service mission couples.
3. Teaching BYU-Idaho courses.
4. Monitoring student success, participation, attendance, and retention.