Citizen/Eligible Non-Citizen Certification  2012-2013

Name: ______________________________________   I-Number: ________________________

Your citizenship status has not matched with the Social Security Administration and/or the Department of Homeland Security. Therefore, BYU-Idaho must collect additional documentation as proof of your eligibility for Federal Student Aid.

U.S. CITIZEN

If you are a U.S. Citizen, submit this form and a legible copy of one of the following documents to the BYU-Idaho Financial Aid Office.

1. Birth certificate
2. Birth Abroad (Form FS-545 or DS-1350 or FS-240)
3. U.S. Passport (may be expired)
4. Certificate of Citizenship or Certificate of Naturalization (DHS allows these documents to be photocopied for verification of citizenship.)

Remember: Photocopy must be legible. Be sure to include your name and student I-number.

ELIGIBLE NON-CITIZEN

If you are an Eligible Non-Citizen, bring this form and one of the following documents to the BYU-Idaho Student Financial Aid Office. Please note that it MUST BE THE ORIGINAL DOCUMENT. Do NOT photocopy or mail.

1. U.S. permanent resident. You must provide your Permanent Resident Card (I-151 or I-551) or a Passport stamped “Processed for I-551” with currently valid expiration date.
2. Other eligible non-citizen. You must provide your I-94 Arrival-Departure Record. It must be stamped with an appropriate notation for you to be eligible for federal student aid.
3. Citizen of the Marshall Islands, Federated States of Micronesia, or Palau. You must provide a document (passport, birth certificate, etc.) which identifies you as a legal resident of the area.

NOTE: After examining your document, a Financial Aid Administrator will evaluate and determine if your document appears to be valid for receiving federal student aid. If your document is valid, the Administrator will take the necessary steps to clear your eligibility status with the Department of Education.

CERTIFICATION

I certify that I meet the requirements for Citizen/Eligible Non-Citizen status as indicated by the supporting documents accompanying this form.  If you purposely give false or misleading information, you may be fined, be sentenced to jail or both.

Student Signature: ______________________________________   Date: ________________________

If you have any questions or are unsure of any item on this worksheet, PLEASE CALL US!

Phone (208) 496-1600     Fax (208) 496-6711