Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act

The Campus Security Act requires colleges and universities to:

- Publish an Annual Security Report and Fire Safety Report by October first of every year. These reports contain three years of campus crime statistics and pertinent campus security and fire policy statements. These reports must be distributed to all current students and employees. The University must also inform prospective students and employees of how to obtain the report.
- Collect, classify and count crime reports and crime statistics for the campus, campus housing, public areas that are immediately adjacent to or running through the campus, and certain non-campus facilities and remote classrooms. The statistics must be gathered from Security & Safety, local law enforcement and other university officials identified as “Campus Security Authorities” who have “significant responsibility for student and campus activities.”
- Issue an “emergency notification” upon confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on the campus.
- Issue a “timely warning” for any Clery Act crime that represents an ongoing threat to the safety of students or employees.”
- Disclose and maintain in a public crime log “any crime that occurred on campus, or within the patrol jurisdiction of the campus security department that is reported to the security department.”
- Disclose the missing student notification procedures that pertain to student residing in on-campus student housing facilities.
- Submit Crime Statistics to the Dept. of Education by type, location and year.
- Disclose fire safety information relating to on-campus housing. The University Fire Officer keep a Fire Log that is open to the public, publishes an Annual Fire Safety Report containing fire policy and statements as well as fire statistics including number of fires, cause, injuries, deaths and property damage. The Fire Log and Annual Fire Safety Report are combined with the Crime Log and Annual Security Report, with both titles clearly identified on the cover of those log and annual reports. Fire statics are submitted annually to the Department of Education.

The BYU-Idaho Security & Safety Department is responsible for preparing and distributing these reports. The Department works with many other departments and agencies, such as the Dean of Students, Honor Code Office, Campus Security Authorities and local police agencies to compile this information. The University encourages the campus community to use this report as a guide for safe practices. Each member of the University community receives a campus e-mail that describes the report and provides a Web address with a direct link to the report at [www.byui.edu/Documents/security/campus_security_report.pdf](http://www.byui.edu/Documents/security/campus_security_report.pdf) For a printed copy, please contact or mail your request to University Security & Safety at 150 Kimball, Rexburg, ID, 83460-1630.
CLERY ACT POLICY

BYU-Idaho is committed to providing a safe academic environment for its students, staff, faculty, and patrons. In order to better protect the safety and welfare of the university community, BYU-Idaho is committed to comply with the requirements of the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act), including the Fire Safety, Missing Student and VAWA/SAVE amendments. Required policy statements are listed in the University’s Annual Security Report. Clery Security and Fire procedures are developed, implemented and disclosed by The Security & Safety department under the direction of the University Clery Compliance Committee. The Clery Compliance Committee recommends policies and procedures that are then approved by the President’s Council as BYU-Idaho policy.

DEVELOP & DISTRIBUTE THE ANNUAL SECURITY REPORT & THE ANNUAL FIRE SAFETY REPORT

The Clery Compliance Officer will develop and distribute the Annual Security Report and the Annual Fire Safety Report by October 1st of each year. The report will contain three years of campus crime statistics and pertinent campus security policy statements.
The BYU-Idaho Security and Safety Department’s mission is to provide professional services that maintain a peaceful, secure and safe campus environment. The Security and Safety Department is located at 150 Kimball Building, Rexburg, Idaho and is responsible for campus security. Seventy student employees work to assist the eighteen full time staff with department responsibilities. Campus Security officers actively patrol the campus 24 hours a day, 7 days a week. Patrol officers are professionally trained and armed security officers. Campus Security Officers derive their authority to enforce campus regulations from the BYU-Idaho Board of Trustees. To provide the greatest scope of coverage, the officers patrol the campus on foot, bicycle and patrol vehicles.

The Department provides a variety of services to the University community, including:

- Dispatch Center operated 24 hours a day, 365 days a year
- Proactive patrol of all building and campus grounds
- Safe Walk Escort Services
- Response to medical and other emergencies
- Crime prevention programs
- Courtesy vehicle jump-starts and lockout assistance
- Fire and intrusion alarm monitoring and response
- Parking Services and Bike Registration

Security dispatchers forward emergency calls requesting police, fire, and emergency medical services to Madison County Emergency Dispatch. Security Dispatch monitors campus alarms, dispatches security officers, assists with parking services and provides general information to the campus community. Campus Security personnel are not police officers and are not empowered as such. They do not have arrest authority.

Fire and building security systems are installed, maintained and monitored by department personnel. The Fire Safety Officer ensures that the University complies with the National Fire Code and local regulations.

Campus Safety Officers provide safety training as well as OSHA and HAZMAT compliance. Parking Services sells parking permits and enforces parking regulations on campus.
BYU-Idaho encourages students, employees and guests to accurately and promptly report criminal incidents, accidents, and other emergencies to the Security Office by calling 3000 from an on-campus telephone or (208) 496-3000 from an outside telephone or cell phone. Police, fire or ambulance may also be reached by calling 911. Individuals may also report incidents in person to the Security and Safety Office located at 150 Kimball on the BYU-Idaho campus. The Security Department may dispatch an officer(s) and file an incident report. *Security will comply with a student’s request for assistance in notifying local police when reporting crimes.*
CONFIDENTIAL REPORTING

BYU-Idaho has several methods for individuals to report crimes and other serious incidents on a voluntary and confidential basis. Crime can be reported confidentially to Security & Safety, the Honor Code Office, Dean of Students and other Campus Security Authorities. University officials will encourage but not require that reports of crime be filed with the appropriate police agency against a person’s will. These anonymous reports assist the University in evaluating whether a Timely Warning Notice should be issued and in collecting valuable data concerning crime on campus for use in the collection of data for the Annual Security Report.

CAMPUS SECURITY AUTHORITIES

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Campus Security Authorities (CSAs) are University officials whose functions involve relationships with students that could result in them receiving reports of crime. They have significant responsibility for student and campus activities. It is the policy of BYU-Idaho that CSA’s are identified and notified of their duties and responsibilities. They must complete on-line training when hired and annually thereafter. They are given a crime survey annually and required to report Clery Crimes to the Security & Safety Office that occurred in Clery geographic locations and was reported to them during the past year to the Clery Compliance Officer for inclusion in the Annual Security Report.

Ecclesiastical leaders, Health Center, and Counseling Center personnel are encouraged, if and when they deem appropriate, to inform those they counsel and treat of the procedures for reporting crimes voluntarily for inclusion in the Annual Security Report.

PASTORAL, MEDICAL & PROFESSIONAL COUNSELING

LOCAL POLICE DEPARTMENT

Law enforcement services on campus are provided by the Rexburg Police Department, including timely response to criminal behavior and follow-up investigations of reported crimes as needed through a written memorandum of understanding (MOU). The University has a policy of monitoring criminal activity involving students at off campus locations. BYU-Idaho communicates on a frequent and ongoing basis with local police officials with respect to any crimes engaged in by students at off-campus locations. The Rexburg Police Department responds to reports of crime in off campus housing units. Officials of the University rely on close working relationships
with local law enforcement agencies to receive daily reports of criminal incidents involving students at off
campus locations. University Security and Rexburg Police share information critical to preventing and detecting
crime on campus.
Communicating Safety Alerts

The University Mass Notification System is used to disseminate two types of messages that are determined by the seriousness of the event.

- **Timely Warning Notices** are issued as soon as pertinent information is available to determine that a crime or series of crimes occurring in any Clery geographic areas of campus may represent a serious or continuing threat to students and employees.

- **Emergency Messages** are used to immediately notify the campus community upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or staff occurring on campus.

The University maintains a Mass Notification Committee, with members consisting of the University President, University Resources Vice President, Advancement Vice President, Director of Security & Safety and the Director of University Communications or an appropriate replacement in their absence. This Committee reviews reports of crime or natural disasters received from Security & Safety, police or government officials. The University will, without delay, and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency. Mass notification information, warnings and updates may be issued by using campus e-mail, text, phone messaging, Blue Phone annunciators, Classroom Alert Notification System (CANS), University homepage banners and media announcements or any combination of these notification tools. In the event of an emergency on campus, the community at large will be notified by local media outlets, University owned radio KBYR 91.5 FM, and current warnings or updates on the campus web-site.

TIMELY WARNING NOTICES

Upon receiving a report of crimes or serious incidents on campus, the Mass Communication committee meets to determine the threat level. If the Committee finds reason to believe that an incident may impact the safety of students, employees or visitors on campus, a “Timely Warning Notice” will be disseminated to the community without delay. The Committee will determine the appropriate segment or segments of the campus community that will receive the notification. University Communications prepares the notice. Security & Safety issues the Timely Warning Notice to the campus community. A brief message describing the continuing threat and where to obtain additional information will be provided. The notice will include suggestions on how to avoid harm or protect against the described threat or danger.

EMERGENCY MESSAGES

If any member of the Mass Notification Committee finds reason to believe that the campus community is in imminent danger, an “Emergency Message” may be disseminated without delay. University Communications and/or Security & Safety will prepare, determine the appropriate segment(s) of campus to receive the notification and deliver the message using all or part of the campus emergency notification systems. The message will consist of instructions to evacuate, shelter in place, lock-down or take other actions specific to the emergency.
Emergency Response and Evacuation

In an emergency situation, the response at BYU-Idaho will be guided by the policies laid out in the BYU-Idaho Emergency Operations Plan (EOP). According to the EOP, campus has organized a functioning University Emergency Committee (UEC) that meets regularly to train and prepare for any emergency that may occur on campus. The UEC is directed by a University Emergency Response Coordinator (UERC) who is ultimately responsible for the preparation, response, and recovery to any emergency situation on campus. BYU-Idaho will also work closely with the Madison County EOC in coordinating a response that will best serve the needs of campus and Madison County. A liaison officer has been assigned from the BYU-Idaho UEC to coordinate all mutual aid agreements with the county emergency response units. The BYU-Idaho Security & Safety Office responds to all emergencies on campus and will work directly with, and assist when necessary, county and state emergency response units.

EMERGENCY RESPONSE AND EVACUATION PROCEDURE

Procedures for an evacuation will be coordinated by the UEC and are as follows:

1. Ensure that emergency response services and the Security and Safety Office are notified for all building emergency evacuations as appropriate.
2. Direct Security and Safety officer(s) to report to the evacuation assembly point and act as a liaison with responding emergency response services.
3. Receive status reports from area Building Coordinators.
4. Provide information about the building layout, systems, processes, and special hazards to emergency response personnel.
5. Coordinate with key building administrators on building occupation and operation issues.
6. Assign Building Coordinators or other assigned personnel, as needed, to be stationed by all building entrances to prevent unsuspecting personnel from reentering the building.
7. Issue an all clear order stating that general public may reenter the building.

These procedures are tested at least once per year. The results are documented for each test, including a description of the exercise, the date, the time, and whether it was announced or unannounced. These procedures are publicized on the Security & Safety Website. For more specific information about the BYU-Idaho Response Plan please contact the BYU-Idaho Emergency Management Coordinator by phone at 208-496-3056, or email at gilbertb@byui.edu.
EMERGENCY RESPONSE AND EVACUATION PROCEDURE TRAINING

The university may use any or all of the emergency notification systems listed below to alert the campus community.

- The Everbridge mass notification system contacts students and employees through one or more of the following methods, email, phone call and text messaging.
- Emergency messages can be sent to enunciators on campus “blue phones.”
- Alerts can be sent through the campus phone system and can consist of either a visual message displayed on the phones screen, an audible message played through the phones “hands free” speaker, or both.

Emergency response notification procedures will be tested on an annual basis and the results documented including date, time, evaluation of process and whether it was announced or unannounced. The documents are maintained by the Mass Notification Coordinator. These procedures are publicized with the link available at the Security & Safety Website.

The Everbridge system was used on January 14, 2013 at 7:17 am due to a weather related emergency. Of 25,962 students and employees that are registered on the system, 31% (8015) confirmed receipt of the message; the message was delivered to 69% that did not confirm receipt and 3 individuals who could not be contacted. A concern with this system is that it often takes several hours to contact the last of the large group.

On June 20, 2013 an announced table top exercise was conducted based on a campus flooding scenario. In the scenario, a city main water line ruptured which led to other mechanical failures that added to the flooding. The main goal of the exercise was to practice developing an effective incident action plan using the priorities established in the University Emergency Operations Plan. The UEC acted effectively and followed the EOP. As a result of the exercise, the UEC discussed ways to better gather information regarding extent of damage in the building, how best to determine which buildings require evacuation, and where to send evacuees. The Committee also discussed how to best communicate who was being evacuated and where evacuation points were with the campus community.

In September of 2013 the Blue Phone enunciator system was tested in an announced exercise. Security and Safety employees were spread evenly across campus to measure the ability to hear the emergency message. The system is very effective. There were two enunciators that had to have the sound level adjusted. The other twenty three enunciators worked very well.

On October 17, 2013 Everbridge was tested in conjunction with an announced state wide emergency preparedness drill known as the Great Idaho ShakeOut. A flaw was discovered in the campus email system that sent messages to the “Junk” email folder for some users. This error has since been corrected and the email notifications are being received by the campus community.
BYU-Idaho is committed to maintaining a campus that is safe and secure. Exterior lighting and landscape control is a critical part of this commitment. Representatives from various departments continually conduct security and safety audits to ensure campus lighting is adequate, safety systems are working properly and that landscape is appropriately controlled. Security conducts routine checks of lighting on campus during regularly assigned patrol duties. Community members are encouraged to report deficiencies in lighting to University Operations at 208-496-2500. Maintenance staff is available 24 hours a day to respond for service regarding unsafe facility conditions or for personal safety hazards. They can be reached by calling Security & Safety dispatch at 208-496-3000.

Access Control

Access to campus facilities, dorms and grounds is a privilege extended to students, faculty, staff, and authorized guests. The University encourages an open environment with limited constraints to ensure the reasonable protection of all members of the community. Most campus facilities are open during normal business hours. Academic areas are open from 6:00 am to 11:30 pm, daily except for Sunday. Security personnel lock all doors on campus nightly. All academic buildings have door prop alarms that notify dispatch when a door is left propped open. Dispatch reviews building access and sends officers to check on the nature of the alarm. Residence Halls and off-campus housing units are off limits to persons of the opposite sex from 12:00 midnight through 10:00 am daily. Tenants are encouraged to keep their doors locked at all times. Residents of campus housing units are advised of the policy to not prop exterior doors. The university uses a multilayer foundation of controlled building access, premise surveillance, intrusion alarms and fire alarms to protect persons and property on campus. Members of the community are encouraged to take personal responsibility for their own and safety and the safety of others.
Missing Student Policy and Procedure

BYU-Idaho, under the direction of the Dean of Students, has developed, implemented and disclosed a missing student policy. This policy identifies procedures that the university will follow when a student residing in a campus housing facility is reported missing. All reports of missing students shall be referred immediately to University Security at (208) 496-3000. This information will be immediately provided to the Dean of Students at (208) 496-9200 and the Director of Security and Safety at (208) 496-3050.

BYU-Idaho will advise every student who lives in student housing regardless of age that he or she will have the option of registering one or more confidential contact person(s) to be notified in the case that the student is determined to be missing. This information will be confidential, accessible only to authorized campus officials and law enforcement officers in the furtherance of a missing person investigation. General emergency contact information and missing student contact information will be kept separate. This information may not be disclosed outside of a missing person investigation. This individual will be notified within 24 hours that a student is missing. Students are able to designate emergency contact and missing student contact information on their myBYUI profile.

BYU-Idaho will notify Rexburg Police Department (and/or the appropriate law enforcement agency), and the student’s emergency contact no later than 24 hours after such determination. If the student is under 18 years old and is not emancipated, the student’s parent or legal guardian will be notified, in addition to any designated confidential contact. Regardless of whether the student has identified a contact person, is above the age of 18, or is an emancipated minor, BYU-Idaho will inform Rexburg Police Department that the student is missing within 24 hours of determination. Students will be notified of the policy and procedures via the BYU-Idaho Housing website, during mandatory housing meetings, by university email, as well as inclusion in the Annual Security Report.
University Drug and Alcohol Policy

It is the policy of the university that as a condition of employment or enrollment, all university personnel and students completely abstain, whether on or off campus, from the possession, use, or distribution of alcohol, an illegal drug or controlled substance without specific medical authorization.

Violators of alcohol and drug laws will be referred to police for prosecution and offenders are subject to university sanctions as well. Violation of this policy will result in the discharge of employees or suspension of students from the university. Individuals who self-report their problem and seek professional or ecclesiastical help in overcoming the problem will be reviewed on a case by case basis.

Drug Prevention, Counseling and Treatment

The university supports participation in programs for the prevention of the inappropriate use of drugs, controlled substances and tobacco/alcohol abuse. The University Drug Abuse Prevention Office can provide confidential assistance with drug and alcohol abuse problems. Assistance is available to provide educational training programs, health information, preliminary evaluation and counseling for possible referral to outside medical assistance. Individuals may get more information about, or enter the university program through the University Drug Abuse Prevention Office on the second floor of the Student Health and Counseling Center or by calling 208-496-9370.

Alcohol and Other Drug Education and Resources

BYU-Idaho supports employee and student participation in programs for the prevention of inappropriate use of drugs, controlled substances, tobacco and alcohol abuse. The Health Center and/or Counseling Center can provide confidential assistance with drug and alcohol abuse problems. Assistance is available to provide education training programs, health information and preliminary evaluation and counseling for possible referral for outside medical assistance. Further assistance may be obtained by calling the Counseling Center at 208-496-9370 or the Drug Abuse Prevention Office at 208-496-9372.

Weapons Violations

The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as manufacture, sale or possession of deadly weapons; illegally carrying deadly weapons, carrying concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; all attempts to commit any of these offenses are considered a weapons violation.

Carrying a concealed weapon at public institutions of higher education in Idaho is legal if the person has an enhanced concealed weapons permit. Private colleges or universities can regulate or prohibit concealed carry of weapons. BYU-Idaho does not allow weapons on campus property or in approved housing, including storage in a vehicle on those premises. Disciplinary sanctions may result if students or employees violate this policy.
Security & Safety provides programs to enhance personal safety, teach proactive crime-reduction strategies, and help community members develop life skills that have been shown to reduce the chance of becoming the victim of crime. Educational opportunities are provided to assist in this effort.

OSHA compliance safety
Classes taught monthly regarding topics of safety and compliance.

Safe Walk Escort
One of our primary interests is the safety of all persons while on campus. After dark, a uniformed security officer will provide anyone with a walking personal escort to another location on campus or to off campus housing within a one block radius.

Shots Fired
The University Security & Safety Office has a 20-minute training video titled Shots Fired - When Lightning Strikes. This video teaches students how to react should an active shooter incident occurs on campus. This training video can be found at [http://www.byui.edu/security/ShotsFired.htm](http://www.byui.edu/security/ShotsFired.htm)

Bike Registration Program
A crime prevention tool that can effectively assist in reducing theft of bikes on campus. There is no cost associated with this program, registration can be completed at the Parking Office.

Crime Prevention and Personal Safety Seminars
University Security and Safety officers provide lectures through the year to students, employees, and church groups to promote crime awareness and prevention.

Get Connected
Students are advised at New Student Orientation at the beginning of each semester, of personal safety practices, property protection, Safe Walk program, and other personal safety topics.

Student Safety Council
The Student Safety Council consisting of three directors and about 20 volunteers conduct three safety campaigns each semester that promotes personal safety. Programs include: Pedestrian safety programs, outdoor safety education, vehicle accident reduction programs, and personal property protection campaigns. The Council meets weekly to discuss safety concerns and report on the progress of the group’s safety campaign. The Council has an advisor who is a trained
Work Place Violence

To ensure the security and safety of the workplace, BYU-Idaho has implemented the following policy. Threats and/or threatening behavior, or acts of violence by university employees against staff members, faculty, students, visitors, or other individuals on university property or by university employees while in the conduct of university business off campus, are cause for removal from the workplace and may result in discipline and/or termination of employment. Threatening behavior may include, but is not limited to hitting, shoving, sexual assault, attacks, stalking, verbal or nonverbal threats, vandalism, arson, and carrying a weapon of any type (regardless of whether the owner is licensed to carry it or not) or explosives. The employee may be required to attend an employee-assistance program for assessment and counseling as a condition of continued employment. All staff members have a responsibility to report threatening or violent behavior, whether that behavior is exhibited by a member of the BYU-Idaho community or visitors to the campus. A report of threatening and/or violent behavior is disclosed only to those accepting the report in order to protect the reporting individual(s) from possible retaliation as well as the alleged offender. Any employee who becomes aware of, or believes that he or she has witnessed an incident of violent or threatening behavior, or who is the recipient of threatening and/or violent behavior, should immediately report such incident(s) to line management, the Human Resources Office at 240 Kimball, or Security & Safety at 208-496-3000 or notify local police at 911.
Brigham Young University-Idaho is committed to providing a safe learning environment, and maintaining a community in which students, faculty, and staff can work and study in an atmosphere free from all forms of harassment, discrimination, exploitation, or intimidation. BYU-Idaho prohibits the offenses of domestic violence, dating violence, sexual assault and stalking and is dedicated to maintaining a campus environment emphasizing the dignity and worth of all members of the university community. BYU-Idaho’s policy against sexual harassment and sexual assault, including sexual violence, extends not only to employment situations but to academic situations as well. Every member of the University community should be aware that the University does not tolerate sexual assault and harassment and that such behavior is prohibited by both state law and university policy. BYU-Idaho will take whatever action necessary to prevent, correct, and if necessary, discipline and/or prosecute behavior that violates this policy and the law. All forms of sexual assault and all attempts to commit such acts are regarded as serious university offenses that may result in suspension, expulsion, or termination. As a result, BYU-Idaho issues this statement of policy to inform the community of our comprehensive plan addressing sexual misconduct, educational programs, and procedures that address sexual assault, domestic violence, dating violence, and stalking, whether the incident occurs on or off campus and when it is reported to a University official.

The University’s Sexual Misconduct Policy can be found at http://www.byui.edu/dean-of-students/unlawful-discrimination-(title-ix)
EDUCATION AND PREVENTION PROGRAMS

BYU-Idaho has a strong commitment to educating students in the prevention of domestic violence, dating violence, sexual assault and stalking. Throughout the year, programs designed to promote awareness and prevention are presented. The Title IX Coordinator (with the assistance of Human Resources, the Student Honor Office, and the Security and Safety Office) will develop and oversee training and education programs to promote the awareness of sexual violence, dating violence, sexual assault and stalking. Training and education shall consist of primary prevention and awareness programs for all incoming students and new employees, and ongoing prevention and awareness campaigns for continuing students and employees. Prevention and awareness program will also address safe and positive options for bystander intervention that may be carried out by an individual to prevent harm or intervene when there is a risk of sexual violence against another person.

The University has a Sexual Assault Prevention and Response Committee, consisting of the Director of Security & Safety, the Director of the Counseling Center, the RAD instructor trainer, a Health Center nurse, Director of the Student Honor Office and a student from the Student Safety Council. The committee works to improve prevention and education programs and increase awareness of victim assistance programs on campus and in the community.

All university employees and students are to be familiar with the contents of the Sexual Misconduct Policy. All administrators, deans, chairs, directors, managers, and supervisors are responsible to ensure that employees within their areas of stewardship are properly trained on their obligations under this policy.

Ongoing awareness and prevention programs for student, faculty and staff include, but are not limited to the following:

**Sexual Harassment on-line training module.** Required training for all new employees

**Honor Code.** As a matter of personal commitment, faculty, staff, and students of BYU-I seek to demonstrate in daily living on- and off-campus those moral virtues encompassed in the gospel of Jesus Christ, and will: Be honest, Live a chaste and virtuous life, Obey the law and all campus policies, Use clean language, Respect others, Abstain from alcoholic beverages, tobacco, tea, coffee and substance abuse, Participate regularly in church services, Observe Dress and Grooming Standards, Encourage others in their commitment to comply with the Honor Code. *I Honor It* campaign is ongoing and reflects Honor Code policies and how to daily apply and live the ideals outlined.

**Housing Safety Conference:** Security and safety present safety tips each semester to housing managers and assistants.

**Crime Prevention and Personal Safety Seminars.** Security Officers present prevention tips to student organizations many times each year.

**Rape Aggression Defense (RAD)** is a course that teaches women awareness, prevention, risk reduction, rape avoidance, with basic hands-on self-defense training. The Activities Program RAD courses for all female students and employees. BYU-Idaho RAD instructors are trained, certified, and supervised by a certified RAD instructor trainer. For more information see ‘Student Wellness Activity Classes’ [http://www.byui.edu/activities/wellness/rad-rape-aggression-defense-course](http://www.byui.edu/activities/wellness/rad-rape-aggression-defense-course)

Sexual assault prevention DVDs are available on the Security & Safety website. The web-site also provides rape prevention tips and counsel.

The University provides information on risk reduction so that students and employees may recognize warning signs of abusive behavior and how to avoid potential attacks.
WHAT TO DO IF YOU HAVE BEEN THE VICTIM OF SEXUAL ASSAULT, DATING VIOLENCE, DOMESTIC VIOLENCE OR STALKING

After an incident of sexual assault and domestic violence, the victim should consider seeking medical attention as soon as possible at Madison Memorial or other Emergency care providers. It is important that a victim of sexual assault not bathe, douche, change clothing, or clean the bed/linen/area where they were assaulted if the offense occurred within the past 96 hours so that evidence as may be necessary to the proof of criminal activity may be preserved. In circumstances of sexual assault, if victims do not opt for forensic evidence collection, health care providers can still treat injuries and take steps to address concerns of pregnancy and/or sexually transmitted disease. Victims of sexual assault, domestic violence, stalking, and dating violence are encouraged to also preserve evidence by saving text messages, instant messages, social networking pages, other communications, and keeping pictures, logs or other copies of documents, if they have any, that would be useful to University hearing boards/investigators or police. Although the university strongly encourages all members of its community to report violations of this policy to law enforcement it is the victim's choice whether or not to make such a report and victims have the right to decline involvement with the police. The University Security & Safety office will encourage and assist any victim with notifying local police if they so desire. The Rexburg City Police Department may also be reached directly by calling 911 or 208-359-3008. For more information visit www.rexburgpolice.com.

FILING AN INTERNAL COMPLAINT WITH THE UNIVERSITY

All complaints of unlawful sex discrimination, including sexual violence, in which a student is the alleged perpetrator, may be initially filed with either the Dean of Students, Kimball Building Room 290, 208-496-9200, or the Student Honor office, Kimball Building Room 270, 208-496-9300. In coordination with the Dean of Students, the Student Honor office will review and take appropriate action in respect to the alleged perpetrator’s standing at the university. If this complaint involves employees or non-employee third parties, the Student Honor office will coordinate or refer to Human Resource office for investigation. If a report of domestic violence, dating violence, sexual assault or stalking is reported, the Student Honor office will review and investigate the complaint. Each complaint will be resolved according to established Honor Code and university policies and procedures. The Dean of Students office, the Student Honor office, and the Human Resources office will make appropriate cross referrals to each other.

WHERE TO REPORT ALL ACTS OF SEXUAL MISCONDUCT/VIOLENCE

The SEXUAL MISCONDUCT POLICY at BYU-Idaho is administered by the Dean of Students and Human Resources. A student may file a complaint with one or more Offices, and each Office is prepared to assist the student with deciding on where complaints may be filed, if any, and the processes associated with each Office’s complaint procedures. A student may report sexual misconduct, including sexual harassment, sexual assault, domestic violence, dating violence, sexual assault, stalking, and cyber-stalking to the following offices:

- Criminal complaint
  - Rexburg Police Department (208) 359-3008 or 911
  - University Security and Safety (208) 496-3000
- Institutional complaint
  - Title IX Coordinator (208) 496-9200
  - Office of Human Resources (208) 496-1700
  - Honor Code Office (208) 496-9200
ASSISTANCE FOR VICTIMS: RIGHTS AND OPTIONS

The University has procedures in place that serve to be sensitive to those who report sexual assault, domestic violence, dating violence, and stalking including informing individuals about their right to file criminal charges. Students and employees should contact the Dean of Students Kimball 290, (208) 496-9200 or Human Resources Kimball 226, (208) 496-1700.

The University will provide resources to persons who have been victims of sexual assault, domestic violence, dating violence, or stalking, and will apply appropriate disciplinary procedures to those who violate this policy. The procedures are intended 1) to afford a prompt response to charges of sexual assault, domestic or dating violence, and stalking, to maintain confidentiality and fairness consistent with applicable legal requirements; and 2) to impose appropriate sanctions on violators of this misconduct policy.

The University will provide written notification to students and employees about existing counseling, health, mental health, victim advocacy, legal assistance, and other services available to victims of Sexual Misconduct both on campus and in the community.

SANCTIONS AND PROTECTIVE MEASURES

Following a report of sexual assault, sexual harassment or other sexual misconduct, the University will provide interim support and reasonable protection against further acts of misconduct, harassment, or retaliation as needed, as well as provide services and resources to provide a safe educational and employment environment.

Written notification will be given to victims about their options for interim accommodations or protective measures. Examples of interim protective measures include, but are not limited to: an order of no contact, residence hall relocation, adjustment of course schedules, a leave of absence, or reassignment to a different supervisor or position. These remedies may be applied to one, both, or multiple parties involved. An individual may request a change in their academic, employment, transportation or living arrangements after a report of sexual assault, sexual harassment, or other sexual misconduct by speaking with the Dean of Students. The Title IX Coordinator will determine whether interim interventions and protective measure should be implemented, and, if so, take steps to implement those protective measures as soon as possible. Accommodations or protective measures provided will be kept confidential to the extent that maintaining such confidentiality would not impair the ability of the institution to provide the accommodations or protective measures.

Any violation of the Unlawful Gender Discrimination and Unlawful Sexual Harassment (including Sexual Violence) policies by employees, campus visitors, or students may result in disciplinary sanctions including, but not be limited to, termination from employment and/or immediate suspension, expulsion, being physically banned from the campus and/or such other penalties, sanctions, and impositions as may be appropriate and available to the university. In addition to any individual sanctions levied, BYU-Idaho will take the reasonable and necessary steps to correct the discriminatory effects on the complainant and on others, as appropriate, and to prevent the recurrence of the actions leading to the complaint. Violations of the Title IX Coordinator’s directives and/or protective measures may lead to additional disciplinary action. Protective measures imposed may be temporary pending the results of an investigation or may become permanent as determined by BYU-Idaho.
## RESOURCES FOR VICTIMS

### CAMPUS RESOURCES

<table>
<thead>
<tr>
<th>Service</th>
<th>Location</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Counseling Center</td>
<td>200 SHC Building</td>
<td>(208) 496-9370</td>
</tr>
<tr>
<td>Student Health Center</td>
<td>100 SHC Building</td>
<td>(208) 496-9330</td>
</tr>
<tr>
<td>Security and Safety</td>
<td>150 Kimball Building</td>
<td>(208) 496-3000</td>
</tr>
<tr>
<td>Human Resources</td>
<td>226 Kimball Building</td>
<td>(208) 496-1700</td>
</tr>
<tr>
<td>Student Honor Office</td>
<td>270 Kimball Building</td>
<td>(208) 496-9300</td>
</tr>
<tr>
<td>Title IX Coordinator/Dean of Students Office</td>
<td>290 Kimball Building</td>
<td>(208) 496-9200</td>
</tr>
</tbody>
</table>

### COMMUNITY RESOURCES (REXBURG)

<table>
<thead>
<tr>
<th>Service</th>
<th>Location</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rexburg Police Department</td>
<td>25 East Main Street, Rexburg ID</td>
<td>Emergency <a href="">911</a> or (208) 359-3000</td>
</tr>
<tr>
<td>Madison County Sheriff</td>
<td>145 East Main Street, Rexburg Idaho</td>
<td>Emergency <a href="">911</a> or (208) 356-5426</td>
</tr>
<tr>
<td>Madison Memorial Hospital</td>
<td>450 East Main Rexburg ID</td>
<td>(208) 359-6900</td>
</tr>
<tr>
<td>Family Crisis Center</td>
<td>16 E Main St. Rexburg, ID</td>
<td>(208) 356-0065</td>
</tr>
<tr>
<td>Madison County Courthouse</td>
<td>159 East Main Street, Rexburg, ID</td>
<td>(208) 356-9383</td>
</tr>
<tr>
<td>Idaho Department of Health &amp; Welfare</td>
<td>333 Walker Dr. Rexburg ID</td>
<td>(208) 359-4750</td>
</tr>
</tbody>
</table>

(For CIVIL PROTECTION ORDERS, contact the Madison County Courthouse)

Other resources available to persons who report being the victim of sexual assault, domestic violence, dating violence, or stalking, include:

IDAHO STATE Coalition Against Domestic Violence ~ [http://www.engagingvoices.org](http://www.engagingvoices.org)
Rape, Abuse and Incest National Network ~ [http://www.rainn.org](http://www.rainn.org)
Department of Justice ~ [http://www.ovw.usdoj.gov/sexassault.htm](http://www.ovw.usdoj.gov/sexassault.htm)
Department of Education ~ [http://www2.ed.gov/about/offices/list/ocr/index.html](http://www2.ed.gov/about/offices/list/ocr/index.html)
CONFIDENTIALITY

BYU-Idaho will take all reasonable steps to honor a victim of sexual assault, domestic violence, dating violence, or stalking request for CONFIDENTIALITY, provided it does not interfere with BYU-Idaho’s ability to investigate and take corrective action. The university will, where appropriate and required by law, report findings of criminal misconduct to law enforcement agencies.

DUTY TO REPORT

University employees who become aware of or reasonably suspect any incidents of sexual misconduct must promptly report the information to the appropriate office. University employees with information regarding an incident of sexual misconduct who fail to report relevant information or to cooperate in an investigation may be subject to disciplinary action.

The university also reserves the right to report misconduct to an individual’s ecclesiastical leaders as it deems appropriate. Filing of false charges of sexual misconduct will be treated as a serious breach of the Honor Code, subjecting the individual making the false accusations to appropriate disciplinary measures.

Persons who have reason to believe that a child has been subjected to sexual violence or other forms of abuse or neglect, must report the situation to the nearest law enforcement agency or the Idaho Department of Health and Welfare.

(See Human Resources for additional information, including BYU-Idaho Policy 4-13: Youth Protection Policy)

SEX OFFENDER REGISTRATION

The federal Campus Sex Crimes Prevention Act requires institutions of higher education to issue a statement advising the campus community where information concerning registered sex offenders may be obtained. In Idaho this information is accessible at the following website, http://isp.idaho.gov/sor_id/. Security & Safety keeps a list of registered sex offenders that are registered as students or employees at BYU-Idaho. This information can be accessed at Security & Safety, 150 Kimball.
INVESTIGATION PROCESS

An adequate, reliable, and impartial investigation will be conducted in a prompt and equitable manner. If the alleged perpetrator/respondent is a student employed by the university and the alleged act occurred in the workplace, the investigation will be coordinated between the Human Resources office and the Student Honor office. When the alleged perpetrator is a student whose alleged misconduct is not related to employment, the investigation will be handled through the Student Honor office.

Due to the sensitive nature of such allegations and the potential for irreparable damage to a person’s reputation, all allegations will be investigated as confidentially as reasonably possible. The university will, in good faith, attempt to conclude the investigation within sixty (60) days of receiving the complaint. If, due to the complexity of the case or other mitigating facts and circumstances, the investigation cannot be concluded within the sixty (60) day period, the complainant and the respondent will be provided with notice of a specific time frame for concluding the investigation and a schedule for providing complainant and the respondent with periodic reports regarding the status of the investigation. Both the complainant and the respondent will be given notice of the outcome of the investigation.

Retaliation against an individual who has filed a complaint of unlawful sexual harassment, including sexual violence, will be considered a separate violation of policy and the retaliating person may be subject to sanction, including termination, suspension, dismissal and/or being banned from campus depending upon the circumstances and severity of the retaliation. Encouraging others to retaliate also violates this policy.

Investigators and responsible administrators will be trained annually on issues related to sexual violence and how to conduct an investigation and hearing process that protects the safety of victims and promotes accountability.
RESOLUTION OF COMPLAINTS

Resolution of complaints of unlawful sex discrimination, except for incidents of sexual violence, may be sought through either an informal or formal grievance procedure. Reports of sexual violence will always require formal grievance procedures. The grievance procedure will be coordinated by the appropriate person designated Title IX Coordinator (The Dean of Students).

INFORMAL PROCEDURE: The informal procedure will be initiated through the immediate line management unless that person is involved in the alleged incident. In those cases the complainant may seek resolution through the next appropriate person in order of line management who will coordinate with the Human Resources Director. The objective of the informal grievance is to resolve the incident to the satisfaction of the complainant and to respondent quickly and confidentially. The line manager will provide corrective action sufficient to appropriately resolve the issue and will document all actions taken. The complainant is encouraged, but is not required, to use the informal procedure to resolve the incident prior to initiating a formal procedure and may end the informal process and begin the formal process at any time with the exception of incidents of sexual violence.

FORMAL PROCEDURE: The formal procedure is initiated preferably with a written statement (although a verbal statement is also sufficient) of the incident to be provided to the Human Resources Director who will coordinate an investigation and attempt a resolution of the incident in cooperation with the dean or appropriate department administrator. If either party remains unsatisfied with the resolution, that person may request a review before the appropriate vice-president or associate academic vice president as determined appropriate by the university. Both parties will be given reasonably advanced notice of the review hearing time and place, and the review will be conducted in a fair, prompt, and equitable manner. In any event, both the complainant and the respondent shall be given fair opportunity to access relevant information and material in a timely manner prior to the review and shall have the further reasonable opportunity to present witnesses and evidence at the review, and to be represented at the hearing by legal counsel or other representative of their choice and at their expense. The preponderance of the evidence standard will be applied and the parties will not be permitted to question each other. The hearing officer will issue a decision to both parties within a reasonable period of time (typically within 15 days). An appeal may be made to the Human Resources Committee if the grievance remains unresolved.

In order to initiate the formal grievance procedure, the complainant should notify the Human Resources Director of the alleged incident within 180 calendar days of the occurrence of the incident. The university will, in good faith, attempt to conclude a formal procedure within 120 days of receipt of the complaint. If, due to the complexity of the case or other mitigating circumstances, the formal procedure cannot be concluded within this 120 day period, the complainant and the respondent will be provided with notice of the status of the matter and a specific time frame for concluding the procedure. A student should contact the Title IX Coordinator to discuss the incident if it occurred more than 180 days ago.

Complaints of unlawful sex discrimination, including sexual violence, in which the alleged perpetrator is a student, not acting in the capacity of a university employee, will be resolved according to established Student Honor policies and procedures designed to deal with Church Educational System Honor Code violations, provided, however, that at the review level the complainant and the respondent shall, in addition to the procedural and substantive rights established in the Dean of Students Review Process, also be given the right to be represented by legal counsel of their choice and at their expense for the purpose of advocating their interests.

A victim of unlawful sexual harassment, including sexual violence, has the right to initiate an internal grievance proceeding. Such a proceeding will be adjudicated by the designated Title IX Coordinator (The Dean of Students) based on the substantiated allegations that (a) the complainant has been a victim of sexual harassment, including sexual violence, by a member of the university community and that (b) the university has failed to take timely and effective action to remedy the matter. External remedies may also be available to the victim under Title VII of the Civil Rights Act of 1964 and/or Title IX of the Educational Amendments of 1972. Moreover, victims are encouraged to report cases involving possible criminal misconduct to the appropriate law enforcement agencies.
RISK REDUCTION STRATEGIES, WARNING SIGNS OF ABUSE OR AGGRESSIVE BEHAVIOR

No victim is ever to blame for being assaulted or abused. Unfortunately, a person who is the victim of sexual or dating violence is more likely to be re-victimized. Below are some tips to help reduce your risk, and recognize warnings signs of abusive behavior and how to avoid potential attacks.

WARNING SIGNS OF ABUSIVE BEHAVIOR

Domestic and dating abuse often escalates from threats and verbal abuse to violence. And, while physical injury may be the most obvious danger, the emotional and psychological consequences of domestic and dating violence are also severe. Warning signs of dating and domestic violence include:

- Being afraid of your partner.
- Constantly watching what you say to avoid a "blow up."
- Feelings of low self-worth and helplessness about your relationship.
- Feeling isolated from family or friends because of your relationship.
- Hiding bruises or other injuries from family or friends.
- Being prevented from working, studying, going home, and/or using technology (including your cell phone.)
- Being monitored by your partner at home, work or school.
- Being forced to do things you don’t want to do.

HELP REDUCE YOUR RISK AND AVOID POTENTIAL ATTACKS

If you are being abused or suspect that someone you know is being abused, speak up or intervene.

- Get help by contacting the Counseling Center or Health Center for support services
- Learn how to look for "red flags" in relationships so you can learn to avoid some of those characteristics in future partners
- Consider making a report with Campus Security and Safety, City Police Department, or the Title IX Coordinator
- Learn more about what behaviors constitute dating and domestic violence, understand it is not your fault, and talk with friends and family members about ways you can be supported.
- Trust your instincts—if something doesn't feel right in a relationship, speak up or end it.

TRAVELING AROUND CAMPUS (WALKING)

- Make sure your cell phone is easily accessible and fully charged
- Be familiar with where emergency phones are installed on the campus
- Be aware of open buildings where you can use a phone
- Take major, public paths rather than less populated shortcuts
- Avoid dimly lit places and talk to facilities management at (208) 496-2500 if lights need to be installed in an area
- Avoid putting music headphones in both ears so that you can be more aware of your surroundings, especially if you are walking alone
- Walking back from the library very late at night is sometimes unavoidable, so try to walk with a friend
- Carry a noisemaker (like a whistle) on your keychain
- Carry a small flashlight on your keychain
- If walking feels unsafe, try calling campus security, for a safety escort.
Crime Statistics

The information below provides context for the crime statistics reported as part of compliance with the Clery Act.

DAILY CRIME LOG AND FIRE LOG

Security & Safety maintains both a Daily Crime Log and a Daily Fire Log. The purpose of the Crime Log is to record criminal incidents, and alleged criminal incidents, that are reported to or identified by the University Security Department. All crimes committed on Clery geographic areas will be recorded on the log within 2 business days of being reported to the Security Department. The Crime Log gives the nature of the crime, date and time of occurrence, general location (building name or mailing address,) date reported to Security, recorded in order received and the case disposition. The entry will be updated or maintained for 60 days after the crime was reported to University Security.

HOW WE COMPILE THESE STATISTICS

BYU-Idaho maintains a close relationship with the Rexburg Police Department. Crime statistics are requested from the Rexburg Police Department for the Annual Security Report. Statistics are also collected from Campus Security Authorities and included in the annual report. Law enforcement agencies at university sites in Fremont and Teton Counties in Idaho are contacted to gather crime statistics for the university properties in their areas.

A written request for statistical information is made on an annual basis to all campus security authorities.

The procedures for preparing the annual disclosure of crime statistics include reporting statistics from the following sources: Rexburg Police Department, Madison County Sheriff’s Office, Idaho State Police, CSA’s, and various law enforcement agencies where BYU-Idaho students utilize properties for educational purposes.

BYU-Idaho Security & Safety collects the crime statistics disclosed in the charts beginning on page 28 in the following manner. Security Officers enter all reports of crime incidents made directly to the department through the department Records Management System. Administrators review crime reports to ensure they are appropriately classified in the correct crime category. They also periodically examine the date to ensure that all reported crimes are recorded in accordance with crime definitions outline in the FBI Uniform Crime Reporting Handbook and the FBI National Incident-Based Reporting System Handbook (sex offenses and hate crimes only).
**DEFINITIONS**

*Murder/Non-Negligent Manslaughter*: the willful (non-negligent) killing of one human being by another.

*Negligent Manslaughter*: the killing of another person through gross negligence.

*Robbery*: the taking or attempting to take anything from value of the care, custody or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

*Aggravated Assault*: an unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. It is not necessary that injury result from an aggravated assault when a gun, knife or other weapon is used which could or probably would result in a serious potential injury if the crime were successfully completed.

*Burglary*: The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or a felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

*Motor Vehicle Theft*: The theft or attempted theft of a motor vehicle.

*Arson*: The willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, or personal property of another kind.

*Forcible Fondling*: The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person’s will; or, not forcibly or against the person’s will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental incapacity.

*Incest*: Nonforcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

**Consent:**

- **General Definition**: To give consent is to willingly agree to do something. Legally, to give consent, one must possess and exercise sufficient physical and mental capacity to make an intelligent decision. Children and those with mental disabilities are not capable of giving legal consent. Submission due to fear is not considered consent.
- **Idaho Statute 18-6101**: The age of consent in Idaho is 18. For more information regarding “consent” in the state of Idaho, please see the following website: [http://www.legislature.idaho.gov/idstat/Title18/T18CH61SECT18-6101.htm](http://www.legislature.idaho.gov/idstat/Title18/T18CH61SECT18-6101.htm)

**Sexual Assault:**

- **General Definition**: Sexual assault can be defined as any type of sexual contact or behavior that occurs by force or without the consent of the recipient of the unwanted sexual activity.
- **Idaho Statute 18-901**: Assault Defined: (a) an unlawful attempt, coupled with apparent ability, to commit a violent injury on the person of another. (b) an intentional, unlawful threat by word or act to do violence to the person of another, coupled with an apparent ability to do so, and doing some act which creates a well-founded fear in such other person that such violence is imminent.
Sexual Battery:
- **General Definition:** Sexual battery is an unwanted form of contact with an intimate part of the body that is made for purposes of sexual arousal, sexual gratification, or sexual abuse. Sexual battery may occur whether the victim is clothed or not. (Note: In some states, “sexual battery” and “rape” are used interchangeably. In Idaho, these are different acts.)
- **Idaho Statute 18-903:** Battery is a (a) willful and unlawful use of force or violence upon the person of another; or (b) actual, intentional, and unlawful touching or striking of another person against the will of the other; or (c) unlawfully and intentionally causing bodily harm to an individual.

Rape: *(caution—this definition is graphic in nature)*
- **General Definition:** Rape is forced sexual intercourse, including vaginal, anal, or oral penetration—however slight. Penetration may be by a body part or an object. (Note: In some states, “rape” and “sexual assault” are used interchangeably. In Idaho, these are different acts.)
- **Idaho Statutes 18-6101 thru 18-6110:** For more information regarding the crime of rape in the state of Idaho, please see the following website: [http://legislature.idaho.gov/idstat/Title18/T18CH61.htm](http://legislature.idaho.gov/idstat/Title18/T18CH61.htm)

Domestic Violence:
- **General Definition:** Domestic violence includes crimes of violence committed by a current or former spouse of the victim, by a person with whom the victim shares a child in common, by a person cohabitating with or has cohabitated with the victim, or by any other person against an adult or youth.
- **Idaho Statute 39-6303:** Domestic violence means the physical injury, sexual abuse, or forced imprisonment or threat thereof of a family or household member, or of a minor child by a person with whom the minor child has had or is having a dating relationship, or of an adult by a person with whom the adult has had or is having a dating relationship.
- **Idaho Statute 18-918:** Crimes and Punishments—Domestic Violence (please see the following website: [http://legislature.idaho.gov/idstat/Title18/T18CH9SECT18-918.htm](http://legislature.idaho.gov/idstat/Title18/T18CH9SECT18-918.htm))

Dating Violence:
- **General Definition:** Dating violence is defined as violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim; and where the existence of such a relationship shall be determined based on a consideration of the following factors:
  a. The length of the relationship
  b. The type of relationship
  c. The frequency of interaction between the persons involved in the relationship
- **Idaho Statute 18-903:** Battery is a (a) willful and unlawful use of force or violence upon the person of another; or (b) actual, intentional, and unlawful touching or striking of another person against the will of the other; or (c) unlawfully and intentionally causing bodily harm to an individual.

Stalking:
- **General Definition:** Stalking is engaging in a pattern of repeated and unwanted attention, harassment, or contact directed at a specific person that would cause a reasonable person to a) fear for his or her safety or the safety of others; or b) suffer substantial emotional distress.
- **Idaho Code 18-7906:** (1) A person commits the crime of stalking in the second degree if the person knowingly and maliciously: (a) Engages in a course of conduct that seriously alarms, annoys, or harasses the victim and is such as would cause a reasonable person substantial emotional distress; or (b) Engages in a course of conduct such as would cause a reasonable person to be in fear of death or physical injury, or in fear of the death or physical injury of a family or household member.
OTHER OFFENSES

Weapon Law Violations: The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; all attempts to commit any of the aforementioned.

Drug Abuse Violations: Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).

Liquor Law Violations: The violation of laws or ordinance prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition.)

HATE CRIMES

BYU-Idaho is also required to report statistics for hate (bias) related crimes by the type of bias as defined below for the following classifications: murder/non-negligent manslaughter, negligent manslaughter, sex offenses (forcible and non-forcible), robbery, aggravated assault, burglary, motor vehicle theft, arson (see definitions above) and larceny, vandalism, intimidation, and simple assault (see definitions below).

Larceny: The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another.

Vandalism: To willfully or maliciously destroy, injure, disfigure, or deface any public or private property, real or personal, without the consent of the owner or person having custody or control by cutting, tearing, breaking, marking, painting, drawing, covering with filth, or any other such means as may be specified by local law.

Intimidation: To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

Simple Assault: An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration or loss of consciousness.
The following statistics are provided in compliance with the specific time periods, crime classifications, categories and arrest data mandated by federal law. The statistics reported below reflect the number of incidents reported to the University’s Security and Safety Department and/or campus security authorities. They do not indicate actual criminal prosecution or student disciplinary action, or the outcome of either.

<table>
<thead>
<tr>
<th>Type of Offense</th>
<th>Year</th>
<th>On Campus</th>
<th>Residence Facilities</th>
<th>Non-Campus</th>
<th>Public Property</th>
<th>Total</th>
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<tbody>
<tr>
<td>Murder / Non-negligent Manslaughter</td>
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<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
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<tr>
<td></td>
<td>2012</td>
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<td>0</td>
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</tr>
<tr>
<td></td>
<td>2013</td>
<td>0</td>
<td>0</td>
<td>0</td>
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<td>Negligent Manslaughter</td>
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<td>Sex Offenses, Forcible</td>
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<td></td>
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<td>Sex Offenses, Non-forceable</td>
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<tr>
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<td>Rape*</td>
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<tr>
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The category and definition of crimes required to be disclosed under the Clery Act were amended in 2013. Rape is now inclusive of sexual assault, sexual assault with an object, and forcible sodomy and can be perpetrated against both women and men.
A hate crime is a crime reported to local police agencies or to a campus security authority that manifests evidence that the victim was intentionally selected because of the perpetrator’s bias against the victim. Crimes reported within the hate crimes category include murder/non-negligent manslaughter, negligent manslaughter, robbery, aggravated assault, burglary, motor vehicle theft, arson, intimidation, larceny, simple, assault, and vandalism.
An Annual Fire Safety Report will be compiled by the University Fire Protection Officer and shall contain the following information:

- Fire statistics
- A description of the fire safety system for each on-campus student housing facility
- The number of fire drills held the previous calendar year
- The institution’s policies or rules on portable electrical appliances, smoking and open flames in student housing facilities
- Procedures for student housing evacuation
- Policies for fire safety education and training programs for students and staff
- A list of the titles of each person or organization to which individuals should report that a fire has occurred
- Plans for future improvements in fire safety determined necessary
- Fire safety practices, standards, and all fire related “on campus student housing” statistics.
- The Annual Fire Safety Report details all information required by law as it relates to BYU-Idaho. The report is available online at http://www.byui.edu/security or a paper copy of the report is available upon request at Security & Safety, 150 Kimball, Rexburg ID, 83460-1630.

COLLECTION AND DISCLOSURE OF FIRE STATISTICS

University Security & Safety will maintain and compile an Annual Fire Statistics Report that includes:

- The number of fires and the cause of each fire
- The number of deaths related to the fire
- The number of injuries related to the fire that resulted in treatment at a medical facility
- The value of property damage related to the fire

For purposes of including a fire in the statistics in the Annual Fire Safety Report, students and employees should report that a fire occurred to the fire protection officer at (208) 496-3056, or email at gilbertb@byui.edu
FIRE SAFETY PLANS

If a resident discovers a fire in an on campus student housing unit, they are directed to activate a pull alarm, which initiates an audible alarm to notify building occupants and/or the campus dispatch office; evacuate the building and assemble in a designated area; call 911 and then contact BYU-I dispatch at 208-496-3000. Each building has a posted evacuation route map for residents to follow; residents are familiarized with the map when they move into the housing unit each semester. All of our Head Resident’s receive annual training on how to utilize fire extinguishers to extinguish small fires in addition to conducting an orderly evacuation. The university Fire Alarm/Evacuation Policy is found on the Emergency Procedures web site and may be accessed by computer: http://www.byui.edu/university-operations/security-and-safety/emergency-preparedness

ON CAMPUS STUDENT HOUSING FIRE PROTECTION SYSTEMS

Buildings designated as “on campus” resident housing may have an early detection and warning system which may consist of fire alarm pull stations, audible and visual alarms, and fire sprinkler systems. The chart on page 34 reflects the on campus residential housing units that are equipped with a fire sprinkler system and those that are not.

Some of BYU-I’s on campus resident housing units have built-in fire suppression systems. These systems are equipped with water flow and valve tamper switches that are monitored by a Fire Alarm Control Unit (FACU) in the building where they are located, as well as at a constantly attended, remote location on campus. Fire extinguishers are located in each apartment and in the hallways of the dorms.

All fire alarms in residential housing are tested regularly and per the requirements of the National Fire Protection Association (NFPA), Publication 72. Students who occupy on campus residential housing units are provided with instruction on how to evacuate a building when a fire alarm is activated and participates in an exercise assuring their understanding of this process.

There are built in fire detection systems in every on campus housing unit that include smoke detectors located in rooms, hallways, as well as smoke/heat detectors in mechanical rooms, custodial closets and lounges. Fire detection systems exist to provide early warning and the opportunity to safely evacuate the building should it be necessary. In calendar year 2013, 100% of campus fire alarm systems were tested, and fire drills were performed in all on campus housing units.

Residents are encouraged to report mechanical problems that might arise with this equipment to the Resident Advisors, who then report the necessary information to University Housing. If residents detect an odor of smoke prior to the activation of a smoke detector or some other early warning device, they are directed to contact University Security & Safety at 208- 496-3000 or 911. They are advised to report the exact location of the fire and, if known, what is burning.
FIRE SAFETY EDUCATION

Fire safety training is provided the RA’s every fall before the semester begins. Fire extinguisher training is made available to students, faculty, and staff upon request. The Fire Safety training class includes hands-on training with a fire extinguisher. On-line training is available on the Fire Safety web site http://www.byui.edu/university-operations/security-and-safety/2014-crime-log

ACTIONS TO TAKE IN THE EVENT OF A FIRE

- Activate a local alarm station which will cause the alarm to sound. This action will also send an automatic notification alarm to the BYU-I Security Dispatcher who will also respond an officer to assist.
- Remove all persons from the area of danger. Close doors behind you to help confine the fire.
- If you can control the fire without personal danger, take action with available firefighting equipment. If not, leave the area and report the fire immediately.
- Never allow the fire to come between you and an exit.

RESPONSE TO AN AUDIBLE FIRE ALARM

- If an audible fire alarm sounds, evacuate the building immediately.
- Do not use the elevator, however do utilize the stairs.
- If requested, accompany and assist persons with disabilities who appear to need assistance.
- Do not delay your evacuation to access and obtain personal property from your room.
- Remain a safe distance away from the building, at least 100 feet, to help facilitate clear access to the building for the fire department.
- Return to the building only when instructed to do so by campus security staff, or fire department officers.
POLICIES RELATED TO FIRE SAFETY MEASURES

Building Evacuation Maps: Every occupied building has posted Emergency Evacuation Maps which identify directions for clearing all residents, faculty, staff, and visitors from the building, including procedures for people with disabilities.

Decorative Candles and Open Flames: BYU-I strictly prohibits the use of open flame candles and other open flames, including incense, in campus residential housing.

Smoking: Smoking is not allowed on campus in any form.

Electrical Safety Guidelines: Residents of on campus residential housing must comply with the published electrical safety guidelines posted on the Fire Prevention website. This policy addresses the use of multiple outlet adapters, power strips, and overloading wall outlets with electric appliances.

Barbeques: Charcoal barbeques are not permitted throughout residential on campus housing areas. The use of propane barbeques are limited to those locations where at least ten (10) feet of clearance between the barbeque and combustibles can be maintained.

Emergency Evacuations for People with Disabilities: Each on campus residential housing building must have an Emergency Action Plan with evacuation procedures for residents to safely exit the building. Residents who will need special assistance are pre-identified so that arrangements can be made in advance to meet their needs.

PLANS FOR FUTURE IMPROVEMENTS IN FIRE SAFETY

When and where possible, improvements in the area of fire prevention education will be provided, including ongoing training of students, faculty, and staff in the safe use of fire extinguishers. Whenever there are upgrades to a facility the fire suppression and notification systems are evaluated for compliance with the current adopted codes and standards.
There were four fires reported for calendar year 2013 in on campus residential housing units, resulting in no injuries or deaths, and less than $500 in property damage. These fires occurred for various reasons while cooking. The Campus Fire Log may be accessed on-line at: http://www.byui.edu/university-operations/security-and-safety/crime-log

<table>
<thead>
<tr>
<th>On Campus HOUSING</th>
<th>SPRINKLERED</th>
<th>FIRE EXTINGUISHERS</th>
<th>SMOKE DETECTORS</th>
<th>Alarm Monitoring (BYU-I Central Station)</th>
<th>Number of Evacuation Drills</th>
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<tr>
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<tr>
<td>(Single Men)</td>
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1. Full sprinkler system in both the common areas and the individual rooms
**Biddulph Hall was converted to office space in 2013. It is no longer utilized as a student residence building.**

### Details on the 2011-2013 Statistics

<table>
<thead>
<tr>
<th>Cause of Fire</th>
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<th>Estimated Value of Property Damage</th>
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</tr>
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