Appeal of Financial Aid Satisfactory Academic Progress Suspension

STUDENT NAME: _________________________________________     I-NUMBER: __________________

STUDENT BYU-I EMAIL ADDRESS: __________________________ PHONE NUMBER: ________________

CURRENT MAJOR __________________________   ANTICIPATED GRADUATION DATE: _____________

Please complete the following:
1. What term are you requesting financial aid reinstatement?
   ☐ SUMMER 20_____ ☐ FALL 20_____ ☐ WINTER 20_____ ☐ SPRING 20____

2. Why are you on Financial Aid Satisfactory Academic Progress Suspension?
   ☐ A. I failed to meet the minimum GPA requirements
   ☐ B. I have not earned at least 67% of my attempted credits
   ☐ C. I have exceeded or will exceed the allowable amount of credits for my declared degree.
   ☐ D. I have earned a degree.

WHY AM I ON SUSPENSION?

- Federal regulations require that a student receiving financial aid make progress toward a degree according to academic progress standards as set by the BYU-Idaho Financial Aid Office.
- These standards are explained in the Satisfactory Academic Progress Policy (SAP) that can be found on the web at http://www.byui.edu/financial-aid/policies/satisfactory-academic-progress.
- Students who do not meet these satisfactory academic progress standards are ineligible to receive financial aid.

APPEAL INFORMATION:

- Submitting an appeal with the required documentation does not guarantee that the appeal will be approved.
- Students seeking to reestablish financial aid eligibility remain ineligible to receive financial aid assistance until the appeal process is complete and an approval decision has been made by the BYU-Idaho’s Financial Aid Office SAP Committee.
- All of the documentation presented will be reviewed by the SAP committee against your entire record at BYU-Idaho to see if the documentation submitted adequately explains your academic performance.

TO APPEAL, PLEASE SUBMIT THE FOLLOWING:

☐ 1. A detailed, SIGNED letter of appeal that includes the following:
   - Explain any extenuating circumstances (see page 3 for more information regarding what situations can and can’t be considered as “extenuating circumstances”) that prevented you from meeting the SAP policy standards.
   - Explain how and why your situation is different now and how you will meet the Financial Aid / SAP probation requirements.

☐ 2. Provide sufficient documentation to support your claim of any unusual circumstance, if requested.

☐ 3. Unofficial Transcript (for reason A, B, C or D above)
   - Transcript found at: my.byui.edu; click Student tab; Unofficial Transcript on left hand side.

☐ 4. Financial Aid Academic Plan (for reason C & D above)
FEDERAL AID/SAP PROBATION PLAN: Please review the appropriate section(s) with your Financial Aid Counselor.

Appealing for Cumulative GPA Standard (A):

☐ If my appeal is approved, I will be required to achieve a minimum term GPA of at least 2.5 (or higher if indicated).

☐ If my appeal is approved, I will be placed on Federal Aid/SAP Probation for one term. If, after one term, I remain below the minimum cumulative GPA standard but have met the 2.5 (or higher if indicated) minimum term GPA, I will continue Federal Aid/SAP probation conditions noted above. I will be monitored each term until I am meeting the minimum cumulative GPA standard as outlined in the SAP Policy.

☐ If I fail to meet the conditions of my Federal Aid/SAP Probation, I will become ineligible for financial aid and will need to re-appeal.

☐ If I meet the conditions of Federal Aid/SAP Probation, but fail to meet any other SAP policy standard, (percent complete or high credits), I will become ineligible for federal aid and will need to re-appeal.

STUDENT SIGNATURE: ___________________________________________ DATE: __________________

Appealing for Pace Standard (formerly Class Completion Rate) (B):

☐ If my appeal is approved, I will be required to complete 100% of all enrolled credits. Grades of “I”, “F”, “W”, “T”, “NR”, or “UW” will not count as completed and will result in loss of financial aid eligibility.

☐ If my appeal is approved, I will be placed on Federal Aid/SAP Probation for one term. If, after one term, I remain below the minimum Pace (class completion rate) standard but have completed 100% of all enrolled credits for the term, I will continue on the Federal Aid/SAP Probation conditions as noted above. I will be monitored each term until I have met the minimum 67% Pace standard.

☐ If I fail to meet the conditions of my Federal Aid/SAP Probation, I will become ineligible for financial aid and will need to re-appeal.

☐ If I meet the conditions of Federal Aid/SAP Probation, but fail to meet any other SAP policy standard, (percent complete or high credits), I will become ineligible for federal aid and will need to re-appeal.

STUDENT SIGNATURE: ___________________________________________ DATE: __________________

Appealing for Maximum Credits/Degree Standard (C/D):

☐ Total # of Credits Remaining for Completion of Degree: _________ (Include current credits)

☐ If I receive a grade of “I”, “F”, “W”, “T”, “NR”, or “UW”, while on an approved appeal, the hold for maximum credits will be reinstated and I will lose my aid eligibility.

☐ If my appeal is approved, I will be required to complete my current program within the number of credits indicated in this section. If I fail to complete my program before reaching this new limit, or fail to meet any other SAP standard, I will become ineligible for financial aid again.

☐ If I change my term schedule (enrolled classes) from what is originally approved, my next term’s aid will be cancelled.

☐ COMPLETE THE FINANCIAL AID ACADEMIC PLAN for SAP APPEAL form.

STUDENT SIGNATURE: ___________________________________________ DATE: __________________
EXTENUATING CIRCUMSTANCES:

Federal regulations allow for exceptions, documented in a written appeal, only when extenuating circumstances existed that caused a student to fail to meet one or more of the standards. Examples of extenuating circumstances are found at on our website at http://www.byui.edu/financial-aid/policies/satisfactory-academic-progress.

**Please note: SAP appeals will NOT be considered for any of the following reasons:**

- Medical appeals based on long-term or chronic conditions that were known and existed before financial aid was accepted and received.
  - Exceptions may apply in cases of recent significant changes in chronic medical conditions.
- Medical appeals for illness or hospitalization for dates that do not correspond to the term(s) of enrollment.
- Any reason for which you have previously filed an appeal

IMPORTANT INFORMATION:

- For FALL, WINTER, and SPRING terms, appeal submissions will be accepted the first three weeks of the term.
- For Summer Session, appeal submissions will be accepted the first two weeks of the term.

- Students will be sent an email (at their BYU-I email address) of the SAP Committee’s decision within two weeks after their completed SAP Appeal packet has been submitted.

- Students should be prepared to pay tuition, fees, and other educational expenses for the term they are appealing. Students who are denied will not be eligible for any financial aid.

I understand that submitting this appeal is not a guarantee that my Federal aid eligibility will be reinstated. I certify that all information provided is true and correct to the best of my knowledge. I understand that I may be asked for further documentation. I understand that any false information will be cause for the denial, reduction, and/or repayment of federal student financial aid.

Student Signature: ___________________________________________ Date: ___________________________